



MUMBAI METRO RAIL CORPORATION LIMITED
(A JV company of Govt. of India and Govt. of Maharashtra)
MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E),
Mumbai - 400 051. Website: www.mmrc.com
CIN: U60100MH2008SGC181770

Recruitment Advertisement 2021–03

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Regular / Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	Open	EWS	OBC	SC	ST	Total
1.	General Manager (Accounts) Rs. 1,20,000 – 2,80,000/- (E8)	Regular/ Deputation	1	-	-	-	-	1
2.	Deputy General Manager (Accounts) Rs. 80,000 – 2,20,000/- (E5)	Regular/ Deputation	1	-	-	-	-	1
	Total		2	-	-	-	-	2

• **Note:**

- Age, qualification and experience would be as on **01stMay, 2021.**
- For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit www.mmrc.com.
- Online registration will start from **10thMay, 2021 at 10:00 Hrs. and will end on 25th June, 2021 at 23:59 Hrs.**

Date:10th May, 2021

Place: Mumbai

Sd/-
(Ranjit Singh Deol, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: www.mmrcil.com

CIN: U60100MH2008SGC181770

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Mandatory Experience	Desirable
1.	General Manager (Accounts)	Grade (E8) Rs. 1,20,000 – 2,80,000/- (IDA Pay scale)	01	Maximum 55 years (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a regular full-time Graduate from a recognised university and Chartered Accountant or Cost Accountant or MBA (Full Time) with specialization in Finance from a reputed University/ Institute.	<ul style="list-style-type: none"> • Member of Group “A” Service of Government of India in JAG with 05 years’ experience or in SG/ SAG Grade working in Level 13 / 13A of 7th CPC pay matrix. OR • Executives working in “CPSE/ PSU/ Autonomous Bodies” with 05 years’ experience in the E6 or equivalent grade with IDA pay scale of Rs. 90,000 – 2,40,000/- or Rs.36,600-62,000/- (pre-revised) with minimum 02 years’ experience in the E7 or equivalent grade with the IDA pay scale of Rs. 1,00,000 – 2,60,000/-or Rs.43,200-66,000/- (pre-revised). • Candidates from organization of private sector (with annual turnover of not less than Rs. 2000 crores and with a minimum CTC of Rs. 20 Lakhs p.a.) should have at least 10 years of cumulative experience at a senior level / middle management level during the last 18 years. • Candidates should have sound knowledge and experience in Project Finance, Project Accounting, Finalisation of Annual Accounts, Internal Financial Control, Auditing and coordinating with Auditors including CAG, Multilateral/Bilateral Funding, Direct and Indirect Taxation, Treasury Management, Tender Evaluation, Contract Management, vetting of contracts/ offer, Risk Assessment, working knowledge of IND-AS, compliance of Companies Act, 2013 and Corporate Governance, setting up of systems and procedures for office automation, project appraisal and project funding including raising / arranging funds for projects from Domestic Banks /International sources/ Financial Institutions / Public or on Private placement basis. 	<ul style="list-style-type: none"> • Candidate with experience of working in Railways/ Metros/ other PSUs or other Govt. / Semi-Govt. will be preferred. • Candidates with working knowledge of ERP/Oracle Financials & Computers will be preferred.



MUMBAI METRO RAIL CORPORATION LIMITED
 (A JV company of Govt of India and Govt of Maharashtra)
 MMRCCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051
 Website: www.mmrc.com
CIN: U60100MH2008SGC181770

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
2.	Deputy General Manager (Accounts)	Grade (E5) Rs. 80,000 – 2,20,000/- (IDA Pay scale)	01	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a regular full-time Graduate from a recognised university and Chartered Accountant or Cost Accountant or MBA (Full Time) with specialization in Finance from a reputed University/ Institute.	<ul style="list-style-type: none"> • Minimum 09 year’s post qualification executive grade experience with 04 years’ experience in next below grade in IDA pay scale of Rs. 70,000 – 2,00,000/- or Rs. 29,100-54,500/- (pre-revised) of PSUs (Central / State), Govt. Metro Rail or • Executives with total minimum 09 years’ post qualification experience in Finance & Accounts in any Govt. Organization (Central / State) in the Pay matrix- Level- 11 & 12 of 7th CPC under CDA pay scale, with 04 years’ executive working experience in next below grade. • Candidates from organization of Private Sector (with annual turnover of not less than Rs. 2000 crores and with a minimum CTC of Rs. 12 Lakhs p.a.) must have a minimum experience of 09 years’ post-qualification experience in executive grade. • Candidate should have exposure / working experience in area of Contract Management, Financial Statements, Corporate Accounting, Project Accounting, Financial Management, Multilateral / Bilateral Funding, Taxation – Direct/ Indirect, Treasury Management, Corporate Governance, Tender Evaluation, vetting of contracts / offers / working knowledge & implementation of IND-AS, Compliance of Companies Act, 2013, Internal Financial Controls, Risk Assessment, dealing with auditors including CAG, project appraisal and project funding including raising / arranging funds for projects from Domestic Banks / International sources/Financial Institutions / Public or on Private placement basis. 	<ul style="list-style-type: none"> • Candidate with experience of working in Railways/ Metros/ other PSUs or other Govt. / Semi-Govt. will be preferred. • Candidates with working knowledge of Oracle Financials, working exposure under ERP & Computers will be preferred.

Recruitment Guidelines

1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

2) Surety Bond:

The candidates selected for the above posts on regular basis will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy** –

Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
HOD Level- E8	Rs. 3,00,000/-	Rs. 43,000/-	03 years
Dy. HOD Level E4 – E7	Rs. 2,00,000/-	Rs. 43,000/-	03 years

Note - MMRCL Surety & Training Cost Recovery Bond Policy is not applicable in case of appointment on deputation basis.

3) Pay Scale, Allowances & Perquisites: (On Deputation):

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/DPE/GOI guidelines as applicable.

4) How to Apply:

- i. Candidates are required to apply online only through MMRCL official website: **www.mmrc.com --->Careers --> MMRCL Recruitment Advertisement 2021-03. (No other modes of application will be accepted).**
- ii. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- iii. The online registration will remain active **10th May, 2021 at 10:00 Hrs. and will end on 25th June, 2021 at 23:59 Hrs only.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- iv. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- v. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
- vi. Candidate are required to clearly indicate whether they are applying against the vacancy for consideration **on Regular or Deputation basis.**
- vii. Candidates applying on Deputation basis are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

Postal Address:

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED

WITH

Name of the post _____

To,
The Managing Director,
Mumbai Metro Rail Corporation Limited,
MMRCL –Line 3 Transit Office, E Block,
Bandra Kurla Complex, Bandra (East),
Mumbai- 400051

5) General: Most Important

- i. Age, qualification and experience would be as on **01stMay, 2021.**
- ii. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- iii. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment his/her services are liable to be terminated.
- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- vii. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**
- viii. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

6) Important Dates:

a)	Starting date for accepting applications	10th May, 2021
b)	Closing date for accepting applications	25th June, 2021

Date: 10th May, 2021

Place: Mumbai

Sd/-
(Ranjit Singh Deol, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.

Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**
5 years relaxation is allowed in case of Ex-servicemen. (including ECOs/SSCOs) provided applicants have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:
DATE:

SIGNATURE OF THE APPLICANT
NAME:

(Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. _____
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: _____
Date: _____

Signature _____
Name _____
Designation _____
Tel. No. _____

Office Seal

List of enclosures: