

DISTRICT RURAL DEVELOPMENT AGENCY, YAMUNA NAGAR
REQUIREMENT OF STAFF UNDER IWMP PROJECT ON CONTRACTUAL BASIS

WCDC Level:-

Sr. No.	Name of the Post	Honorarium per Month	Number of Post	Qualifications
1	Technical Expert	25000+300 Mobile Charges	1	Bachelor Degree in the fields of Agriculture / Horticulture/ Hydrological/ Soil Engineering and Animal Husbandry with good academic record. Higher qualification, such as Master degree in respective fields with good grades and added qualifications will be preferred. The candidate should have at least five years field/research experience in the fields of Soil and Water Conservation/ Forestry/ Dryland/ Agriculture/ Horticulture / Watershed Management or related fields like assessment, management and mitigation of droughts, climatic and other associated risks, crop husbandry, crop specific technologies, horticultural practices, livelihoods, animal husbandry etc.
2	Accountant	14000	1	Having worked as Accountant/Cashier in Govt./Govt. Organizations. B.com would be preferred.
3	Data Entry Operator	12000	1	10+2 (with 50% marks) and 'O' Level/One Year Diploma/Course in Programming Asst./computer Application/NCVT Certificate (with 50% marks) or Graduate and 'O' Level/One Diploma/Course in Programming Asst./Computer Application/NCVT Certificate (with 50% marks) or Three years diploma in Modern Office Practice/Office Management & computer Application/Computer Engineering/Electronics & Comm. Engg./ BCA (with 50 % marks). Two year diploma in Office Management & Computer Application (with 50 % marks) or <ul style="list-style-type: none"> ▪ Data Punching speed of 26.27 word per minute is desirable in both Hindi and English. ▪ The qualification should be from government recognized university/institutions only. No qualification certificate is issued by any private institution or colleges would be entertained.


Project Level :-

1	WDT Member (Agriculture, Soil & Water Management)	17000+1000 fixed TA	4	Professional degree in Agriculture, Soil Science or water Management. In case the candidates with above qualification are not available, The candidates having diploma in Agriculture Engineering, Civil Engineering, Water Management or two years certificate course in surveying/drawing with 55% marks can be considered. (Agriculture background candidates will be preferred, Separate merit list for agriculture background and other qualification will be prepared).
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2	WDT Member (Social Mobilization) Only for Woman	17000+1000 fixed TA	2	Degree in Social Mobilization and Institutional Building. In case of candidate with above qualification are not found available, the candidate having degree in Geography, Geology, Sociology, Botany or B.Sc and with 55% of marks.
Total			9	

The terms and conditions are as follow:-

1. Self Attested Copies of all documents, Latest one Pass-port size photograph, latest one self-addressed written envelop should be deposited with prescribed application form.
2. All applications should be deposited in Room no. 210, O/o CEO Zila parishad/ DRDA, Distt. Secretariat, Yamuna Nagar by 04-06-2021 at 04:00 P.M.
3. Incomplete application forms or applications received after due date and time or without attested copies of documents will not be accepted.
4. The Selection will be made on the basis of criteria based on academic record, experience and performance in interview.
5. Age limit: 21 Year to 45 years. Relaxation in upper age limit can be considered in case of very deserving candidates . In case of retired officer and official , they are required to medically fit.
6. The period of contract will be of one year which can be extended by the mutual consent in case if the work and conduct is found satisfactory during contractual period.
7. Contract is on annual basis and subject to performance of the employee . Contractual appointed staff should be signed one Memorandum of Undertaking (MOU).
8. The competent authority reserves the right to postpone or cancel the interview or to reject the selection at any time without assigning any reason.
No. T.A/D.A will be given to candidate for interview/written test
The eligible candidates for the above posts should submit their application in the prescribed format to the undersigned by 04-06-2021 at 4:00 PM.


 Chief Executive Officer
 -Cum- Project Manager
 WCDC, IWMP, Yamuna Nagar

Application for the post of.....

To

Chief Executive Officer-Cum –
Project Manager. WCDC, IWMP,
Yamuna Nagar

Affix latest
Passport size
Photograph

Name of Applicant (Capital Letter) :.....

Correspondence Address:-

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Mobile/Telephone number:.....

Email ID :.....

Educational Qualification (Matric onwards):

Name of Exam	Board/University	Year of Passing	Mark obtained	% age obtained

Experience (in the relevant field):-

Date

Signature of Applicant