RECRUITMENT OF SPECIALIST OFFICERS IN VARIOUS DISCIPLINES IN SCALE I & SCALE II AND SPECIAL RECRUITMENT DRIVE FOR SCHEDULED TRIBE CATEGORY IN SCALE II & SCALE III

Canara Bank, a leading Public Sector Bank with Head Office in Bengaluru and global presence with over 10,000 branches, invites online applications from the eligible candidates for:

"Recruitment of Specialist Officers in various disciplines in Scale I & Scale II and Special recruitment drive for Scheduled Tribe Category in Scale II & Scale III"

Eligible candidates are requested to apply ON-LINE through link given in our Bank's website www.canarabank.com. No other means / mode of Application will be accepted. Please read this advertisement carefully and ensure your eligibility before paying fees / submitting application.

Important Dates	
Event	**Date**
Payment of Application Fee / Intimation Charges	From **25.11.2020** to **15.12.2020** [both days inclusive]
Opening Date and closing date for on-line registration in Website	
Online Examination	January/ February 2021 (tentative)

Please note that:

a) A candidate can apply for only one post under this project.

b) The process of Registration of application is complete only when fee is deposited with the Bank through On-line mode on or before the last date of fee payment.

c) Before applying, candidates are requested to ensure that they fulfill the eligibility criteria for the post as on date of eligibility.

d) Candidates are advised to check Bank's website www.canarabank.com for details and updates.

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1) DETAILS OF POSTS & RESERVATIONS:

Post Code	Post	Scale	Age as on 01.10.2020 (incl.) (Years) min - max	SC	ST	OBC	EWS	UR	Total number of posts	Of which PWBD			
										VH	HH	OH	ID
1	Backup Administrator	JMGS-I	20-30*	0	0	1	0	3	4	0	0	0	0
2	Extract, Transform & Load (ETL) Specialist	JMGS-I	20-30*	0	0	1	0	4	5	0	0	0	0
3	BI Specialist	JMGS-I	20-30*	0	0	1	0	4	5	0	0	0	0
4	Antivirus Administrator	JMGS-I	20-30*	0	0	1	0	4	5	0	0	0	0
5	Network Administrator	JMGS-I	20-30*	1	0	2	1	6	10	0	0	0	0
6	Database Administrator	JMGS-I	20-30*	1	0	3	1	7	12	0	0	0	0
7	Developer/ Programmers	JMGS-I	20-30*	3	1	6	2	13	25	0	0	1	0
8	System Administrator	JMGS-I	20-30*	3	1	5	2	10	21	0	0	0	0
9	SOC Analyst	JMGS-I	20-30*	0	0	1	0	3	4	0	0	0	0

10	**Manager – Law**	MMGS-II	22-35*	6	3	11	4	19	**43**	1	0	0	0
11	**Cost Accountant**	MMGS-II	22-35*	0	0	0	0	1	**1**	0	0	0	0
12	**Chartered Accountant**	MMGS-II	22-35*	3	1	5	2	9	**20**	0	0	0	0
13	**Manager – Finance**	MMGS-II	22-35*	3	1	5	2	10	**21**	0	0	0	0
14	**Information Security Analyst**	MMGS-II	22-35*	0	0	1	0	3	**4**	0	0	0	0
15	**Ethical Hackers & Penetration Testers**	MMGS-II	22-35*	0	0	0	0	2	**2**	0	0	0	0
16	**Cyber Forensic Analyst**	MMGS-II	22-35*	0	0	0	0	2	**2**	0	0	0	0
17	**Data Mining Experts**	MMGS-II	22-35*	0	0	0	0	2	**2**	0	0	0	0
18	**OFSAA Administrator**	MMGS-II	22-35*	0	0	0	0	2	**2**	0	0	0	0
19	**OFSS Techno Functional**	MMGS-II	22-35*	0	0	1	0	4	**5**	0	0	0	0
20	**Base 24 Administrator**	MMGS-II	22-35*	0	0	0	0	2	**2**	0	0	0	0
21	**Storage Administrator**	MMGS-II	22-35*	0	0	1	0	3	**4**	0	0	0	0

| 22 | Middleware Administrator | MMGS-II | 22-35* | 0 | 0 | 1 | 0 | 4 | **5** | 0 | 0 | 0 | 0 |
| 23 | Data Analyst | MMGS-II | 22-35* | 0 | 0 | 0 | 0 | 2 | **2** | 0 | 0 | 0 | 0 |

* For relaxation in upper age limit, refer Point No. 5

SPECIAL RECRUITMENT DRIVE UNDER SCHEDULED TRIBE CATEGORY (POST CODE 24-25) – BACKLOG VACANCIES:

Post Code	Post	Scale	Age as on 01.10.2020 (incl.) (Years) min - max	Total no. of posts
24	**Manager**	MMGS-II	22 – 35*	13
25	**Senior Manager**	MMGS-III	25 – 38*	1

* For relaxation in upper age limit, refer Point No. 5

NOTE:

i) Reservations are applicable as per prevailing government guidelines.

ii) The number of posts and the reservations provided are provisional and may vary according to actual requirement of the Bank, subject to availability of suitable candidates.

iii) For relaxation in upper age limit, refer Point No. 5

iv) Reservation is available for Persons with Benchmark Disabilities under Section 34 of "The Rights of Persons with Benchmark Disabilities Act, 2016".As the reservation for PWBD candidates are on horizontal basis, the selected candidates will be placed in the appropriate category to which the candidate belongs.

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v) Only such persons would be eligible for reservation in services / posts under PWBD category who suffer from not less than 40% of relevant disability.

vi) Only those candidates shall be treated as Ex-Servicemen who fulfill the revised definition as laid down in Government of India, Ministry of Home Affairs, Department of Personnel and Administrative Reforms Notification No.36034/5/85/Estt.(SCT) dated 27.10.1986 as amended from time to time.

vii) Reservation for Economically Weaker Section (EWS) in recruitment is governed by Office Memorandum No. 36039/1/2019-Estt (Res) dated 31.01.2019 of Department of Personnel & Training, Ministry of Personnel, Public Grievance & Pensions, Government of India.

Disclaimer: "*EWS vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. The appointment is provisional and is subject to the income & Asset certificate being verified through proper channel*".

viii) The above reservation is inclusive of shortfall / backlog reservation.

ix) The selected candidates will be posted anywhere in India, depending on the requirement of the Bank.

Abbreviations:

GD – Group Discussion; JMGS – Junior Management Grade Scale; MMGS – Middle Management Grade Scale; SC – Scheduled Caste; ST – Scheduled Tribe; OBC – Other Backward Class; EWS – Economically Weaker Section; UR – Un-Reserved; PWBD – Persons With Benchmark Disabilities; HH – Hearing Handicapped; OH – Orthopedically Handicapped; VH – Visually Handicapped; FY – Financial Year;

2) ELIGIBILITY

All the eligibility [age, educational qualification, post qualification work experience etc.] shall be computed as on 01.10.2020.

SL NO	POST	SCALE	EDUCATIONAL QUALIFICATION	POST QUALIFICATION WORK EXPERIENCE	JOB PROFILE
1	Backup Administrator (Vacancies-4)	I	B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class	Candidates with work experience and having valid OEM Certification in the relevant field will be given preference	➢ Installation/configuration/administration of Backups using Industry Standard Backup Software's as per Bank's Requirement. ➢ Readability and Restoration of backup's as per Bank's policy ➢ Capacity planning of Backup Software tools. ➢ Configuration of backup software/ tape library/ backup appliance. ➢ Ensuring the Compliance of Backup's. ➢ Managing Backup configurations of heterogeneous operating systems Windows, Linux, Unix etc. and familiarity with different types of RDBMS. ➢ Any other work entrusted by the Bank from time to time
2	Extract, Transform & Load (ETL) Specialist (Vacancies-5)	I	B.E./ B.Tech / M.E. / M.Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class	Candidate having work experience in relevant field in PL/SQL Scripts and/or ETL Tools like Informatica, SAS DI, ODI, SSIS etc. will be given preference.	➢ Design ETL architecture and data flow, mapping template for common business rules ➢ Design strategies for data collection, data staging, data movement, analytics delivery, data quality and data archiving ➢ Any other work entrusted by the Bank from time to time.

3	BI Specialist (Vacancies-5)	I	B.E./ B.Tech / M.E. / M.Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class	Candidate having work experience in relevant field in BI tools (eg. OBIEE, SAP BO, Power BI, Tableau) will be given preference	➢ Design & Development of reports in various formats including Dashboards, Scorecards and Charts etc. ➢ Develop Scripts / queries to meet the various reporting requirements including adhoc reports & Analytical reports. ➢ Any other work entrusted by the Bank from time to time.
4	Antivirus Administrator (Vacancies-5)	I	B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class	Candidates with work experience and having valid OEM Certification in the relevant field will be given preference	➢ Configuration of Antivirus server. ➢ Deployment, Monitoring, and troubleshooting for Antimalware, HIPS, Integrity Monitoring, application control etc. ➢ Any other work entrusted by the Bank from time to time
5	Network Administrator (Vacancies-10)	I	➢ B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class ➢ Should possess a valid CCNP / CCNA certification in Network switching & Routing Certification (Candidates with CCNP certification will be given	Candidates with work experience in the relevant field will be given preference	➢ Maintaining Network and Network Equipments ➢ Network Monitoring and trouble-shooting ➢ Adding Network Equipments to Network ➢ Liaisoning with telecom service provider ➢ Ensuring maximum uptime of the network ➢ Working Knowledge in HP OPEN VIEW etc. ➢ Implementing security improvements by assessing current situation ➢ Evaluating trends ➢ Anticipating requirements and making changes to keep the organization secure ➢ Routing and switching. (a) in routing using Border Gateway Protocol(BGP). (b) Drawing up specifications for procurement of

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					Network devices including routers
			preference)		➢ Implementation of Network Admission Control (NAC)
					➢ Network Troubleshooting, Network Protocols, Routers, Network Administration
					➢ Any other work entrusted by the Bank from time to time.
6	Database Administrator (Vacancies-12)	I	➢ B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class ➢ Should possess a valid OEM Certification i.e. Oracle Certified Associate (OCA) or higher ➢ Preferable: Microsoft Certified Solutions Associate (MCSA) for SQL Server.	Candidate having work experience in relevant field in Oracle 11g and above as DBA and PL/SQL Scripts will be given preference	➢ Database Administration in Oracle / SQL SERVER RDBMS. ➢ Working Knowledge in Oracle Real Application clusters and any Change Data Capture solutions ➢ Maintaining Database, DBA Report Generation ➢ Rectification of problems in database ➢ Defining Oracle Parameters etc., ➢ Installation / Administration/ Configuration of Databases as per the Bank requirement. ➢ Cluster Configurations (RAC, Active-Passive Clustering) w.r.t Databases. ➢ Configuring DR (Standby's) databases, maintaining data guard/log shipping configurations. ➢ Applying Database patches as per the Bank's Policy. ➢ Hardening the Databases as per the Bank's Policy. ➢ Trouble Shooting, Purging, Archiving, Backup, Re-organization of database; Performance Tuning etc ➢ Implementing all the new features w.r.t the databases like TDE, Database Vault, Oracle Vault etc.as per the versions and license availability. ➢ Installation/ Administration/ Configuration of Oracle Enterprise Manager and integration of RDBMS into OEM.

					- Anticipating requirements and making changes to keep the organization secure, - Liaison with various in-house and/or third-party teams and ensure achieving the committed service level objectives. - Define standards related to data management. - Any other work entrusted by the Bank from time to time.
7	Developer/ Programmers (Vacancies-25)	I	B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class	Candidates with work experience in the relevant field will be given preference	- Candidate may be required to work in Development of application with java Technology - Should have knowledge of MS SQL, Oracle, other databases - Implementing security improvements by assessing current situation - Evaluating trends; anticipating requirements and making changes to keep the organization secure - Any other work entrusted by the Bank from time to time

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| 8 | System Administrator (Vacancies-21) | I | B.E./ B.Tech / M.E. / M.Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class Should possess a valid OS Certification like Red Hat Certified Engineer (RHCE)/ Microsoft Certified Solutions Associate (MCSA) or equivalent / Certification in VMware (VMware Certified Professional in Data Center virtualization / cloud management and automation) | Candidates with work experience in the relevant field will be given preference | Maintenance, Monitoring, Administration and Management of Software and Hardware; All System Administration tasks w.r.t Windows/Linux Systems of all versions Configuration management of windows/Linux etc. Patch management Driving the assigned project Be a Project Manager for CBS/Network etc., Experience in implementing security improvements by assessing current situation Evaluating trends Anticipating requirements and making changes to keep the organization secure Any other work entrusted by the Bank from time to time |
| 9 | SOC Analyst (Vacancies-4) | I | B.E./ B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class | Candidates having work experience in SOC operations as analyst will be given preference Excellent Communication skills, presentation skills and managerial skills are preferable. | Monitoring of security solutions of SOC, analysis of logs ,alerts and incident management, root cause analysis, trouble shooting, heath status check up of SOC, back up maintenance, version upgradation, DR drill of SOC, Performing Threat hunting on a regular basis Perform reverse engineering on malware as required to facilitate investigation and analysis Characterize suspicious binaries and be able to identify traits, C2, and develop network and host-based IOCs. Identify potential malicious activity from memory dumps, logs, and packet captures. Writing Scripting for threat hunting. Excellent verbal, analytical and written communication skills etc. |

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					➢ The selected candidates may be required to work in all areas of Information Security / Cyber Security ➢ Selected candidates are required to work in shifts ➢ Any other work entrusted by the Bank from time to time.
10	Manager - Law (Vacancies-43)	II	Graduate with a Degree in Law or Law graduate who has passed five years integrated course from the University recognized by the Government of India.	Minimum of 3 years – i) Active experience as practicing advocate AND/OR ii) Experience as Law Officer in the Legal Department of Scheduled Commercial Bank / State or Central Govt./ PSU The above experience should be after enrolment as advocate with Bar Council.	➢ Offering opinion on various legal issues, drafting, vetting and negotiating agreements, contracts, deeds, Bank Guarantees or documents. ➢ Supporting the operational functionaries in understanding and mitigating the legal risk in contracts, negotiations, deals, projects etc. and in conduct of litigations including attending the judicial/ quasi-judicial forum, whenever required. ➢ Provide legal opinion in respect of other related areas as and when sought, on an ongoing basis. ➢ Determining acceptability of the title to the immovable properties offered as security ➢ Scrutiny of Loan documents. ➢ Processing of Death Claims ➢ Co-ordinating with the statutory authorities/ regulatory authorities/ self-governing bodies on issues involving legal aspects. ➢ Instructing and coordinating with advocates and other professionals wherever necessary. ➢ Keeping oneself updated about the latest legal developments and disseminating knowledge on the same to the operational functionaries. ➢ Any other work entrusted by the Bank from time to time.

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11	Cost Accountant (Vacancy-1)	II	Should have come out successful in the final examination of the Institute of Cost Accountants of India	Candidates should have 2 years work experience in the relevant field	➢ Conduct cost-benefit analysis and break even studies for Bank's products, services and lines of business ➢ Any other work entrusted by the bank from time to time.
12	Chartered accountant (Vacancies-20)	II	Chartered Accountant	➢ Candidates should have 2 years work experience as Chartered Accountant in a Bank/ NBFC/ FIs/ Credit Rating Agency. ➢ Post qualification experience in high value credit, appraisal/ assessment of credit proposals of medium/ large corporates, capital planning & raising activities, Quarterly review / analysis of capital structure, Bank's Financial Statements preparation will be given preference. ➢ Skills in Analysis of Balance Sheet, Appraisal/ Assessment of Credit Proposal, Credit Monitoring, preparation of Bank's financial Statements, capital planning and raising activities, Bank's Ind AS proforma preparation, Account / Finance / Tax Matters (Direct & Indirect) is preferable.	➢ Analysis & appraisal of credit proposals including Adhoc facilities/ restructuring/ rehabilitation proposals/ any other type of business or general proposal pertaining to the unit. Carrying out of Due diligence on credit proposal assigned. ➢ Timely completion of Review/ Renewals ➢ Assisting Branches in achieving income & advances targets. ➢ Adhering to Turn Around Time for processing new/ existing proposals. ➢ Tracking and monitoring important developments in the industries/ activities in which the borrowers operate/ have interests. ➢ Any other job/ task relating to dispensation or administration of credit or any other specific task of any nature arising out of business or administrative exigencies. ➢ To collect data from various Wing for preparation of Ind AS financial statements. ➢ To check and validate all the data collected with current accounting financials. ➢ To do various computation as required under Ind AS like EIR, staff cost etc. ➢ To compute and prepare Investment portfolio of the Bank. Re-compute the various computation as required under Ind AS like EIR, staff cost etc with taking the effect of post MOC. ➢ Preparation of Ind AS financial statements as per RBI prescribed formats.

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					- Computation of CRAR and Leverage Ratio complying BASEL norms. - Filing of XBRL returns for RCA III, Leverage ratio, BS analysis - Filing of Tranche ROR ALE returns - Preparation of CFS (Consolidated Financial Statement), CRAR and Leverage Ratio complying BASEL norms (Consolidated). - Banking Group return - Preparation of financial soundness indicator (FSI), CPR, QIS, SRS data pertaining to Balance Sheet. - Monitoring Capital adequacy of the Bank. Formulate plans for augmenting capital of the Bank. - Prepare five-year Capital plan of the Bank. - Quarterly projections for Capital Plan. - Any other work entrusted by the Bank from time to time.
13	Manager - Finance (Vacancies-21)	II	Two years full time MBA (Finance)/ Two years full time MMS (Finance)/ Two years full time Post Graduate Diploma with specialization in Finance with a minimum 60% marks or Equivalent Grade or First Class	- Candidates should have 2 years work experience in a Bank/ NBFC/ FIs/ Credit Rating Agency. - Post qualification experience in high value credit, appraisal/ assessment of credit proposals of medium/ large corporates will be given preference. - Skills in Analysis of Balance Sheet/ Appraisal/ Assessment of Credit proposal, Credit monitoring is preferable.	- Analysis & appraisal of credit proposals including adhoc facilities/ restructuring/ rehabilitation proposals/ any other type of business or general proposal pertaining to the unit. Carrying out of Due diligence on credit proposal assigned. - Timely completion of Review/ Renewals. - Assisting Branches in achieving Income & advances targets. - Adhering to Turn Around Time for processing New/ Existing proposals. - Tracking and monitoring important developments in the industries/ activities in which the borrowers operate/ have interests. - Any other job/ task relating to dispensation or administration of credit or any other

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					• specific task of any nature arising out of business or administrative exigencies. • Any other work entrusted by the Bank from time to time.
14	Information Security Analyst (Vacancies-4)	II	• B.E./ B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class • Candidate should possess any of the certifications CISA/ CISSP/ CISM / Certified Cyber Forensic Professional (CCFP), Computer Hacking Forensic Investigator (CHFS), Certified Ethical Hacking (CEH) Certification/ OSCP/ CCNA/ CCNP.	• Candidates should have 2 years post qualification work experience in handling various Information Security related roles including Cyber Security, identifying security risk and development plan, Firewall and IPS management. • Preference will be given to candidates with Work Experience in Cyber Security Operations Centre with Banking/ Financial Services / Insurance Sector (BFSI) experience. • Candidate should possess expertise on network/ database/ systems security and should be able to analyze and advise on information security control requirements for latest technologies. • Excellent communication skills, presentation skills and managerial skills are preferable.	• Review of IT projects in terms of information security, preparing controls for security in various platforms like virtualization, Cloud etc. • Analysis of security threats on remote access solutions, new IT products. • IT Risk assessment and mitigation. • Evaluation of new Cyber security solutions and implementation etc. • Review of coding practices etc. • The selected candidate may be required to work in shifts and should be willing to work in all areas of information security/cyber security. • Any other work entrusted by the Bank from time to time.

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| 15 | Ethical Hackers & Penetration Testers (Vacancies-2) | II | ⮞ B.E./ B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class

⮞ Must possess Certified Ethical Hacker (CEH) certification or OSCP or ECSA

⮞ Desirable to have CISA / CISSP certification | ⮞ Candidates should have 2 years post qualification work experience in related field.

⮞ Experience in various Ethical Hacking and penetration testing related work including identifying security risk and development plan, application security testing, red teaming, blue teaming related roles; conducting VAPT for web app/Mobile app under OWASP Top 10, worked on tools like Metasploit, Nessus, Burpsuite, Acunetix, Checkmarx, AppScan, Nexpose and experience of developing exploits, using KALI LINUX; Using various scripting languages such as Python, Perl, Bash, etc; will be given preference.

⮞ Experience in BFSI sector is preferable.

⮞ Excellent communication skills, presentation skills and managerial skills is preferable | ⮞ Conducting red teaming, ethical hacking assessments, VAPT, Dynamic application Security Testing, Identifying security risks in bank's systems and providing remedial measures, validation of assessments etc.
⮞ The selected candidate may be required to work in shifts and should be willing to work in all areas of information security/cyber security.
⮞ Any other work entrusted by the Bank from time to time |

16	Cyber Forensic Analyst (Vacancies-2)	II	➢ B.E./ B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class ➢ Candidate must be Certified Cyber Forensic Professional (CCFP)/ Computer Hacking Forensic Investigator (CHFI).	➢ Candidates should have 2 years post qualification work experience in handling Cyber / Digital Forensic related roles including imaging, analysis and forensic investigations. ➢ Excellent communication skills, presentation skills and managerial skills is preferable	➢ Conducting Forensic analysis of cyber security incidents, SOC forensic analysis ➢ Preparing policies, SOPs and guidelines for preserving of evidences, chain of custody etc. ➢ Ensuring completion of forensic documentation, reporting etc. ➢ The selected candidate may be required to work in shifts and should be willing to work in all areas of information security/cyber security. ➢ Any other work entrusted by the Bank from time to time
17	Data Mining Experts (Vacancies-2)	II	M.Sc (Statistics / Operations Research / Computer Science/ Maths /Economics) or B.E. / B.Tech. / M.E. / M.Tech. in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering /Data Science/Machine Learning or Two years full time MBA/ Two years full time MBE/ Two years full time Post Graduate Diploma with specialisation in Analytics with minimum 60% marks or Equivalent Grade or First Class	➢ Candidate should have 2 years work experience in relevant field ➢ Working experience in Data Mining Tools like SAS Enterprise Miner / WEKA / Rapid Miner, Programming language like R, Python Methodology experience and knowledge like Clustering, Classification, Forecasting, Neural Networks etc. will be given preference	➢ Study Business Requirement to conceptualize the Data Mining model ➢ Design model framework and select modelling technique ➢ Design and review the solution envisioning of the Data Mining architecture including design and review of data mining models, security mechanism and channel integration framework etc. ➢ Implement model, perform validation and feasibility check ➢ Perform model deployment, summarization and visualization ➢ Organise and present knowledge gained in a way that the business user can utilize ➢ Any other work entrusted by the Bank from time to time

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18	OFSAA Administrator (Vacancies-2)	II	B.E./ B.Tech / M.E. / M.Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class	➢ Candidate should have 2 years work experience in relevant field ➢ Work Experience in Oracle Financial Services OFSAA and other financial analytical applications is preferable.	➢ Design and develop software component within OFSAA platform including but not limited to: SCD, T2T, T2F, Batch, PLT, DQ ➢ Data modelling using ERWIN ➢ Ensuring OFSAA high availability, application backup and cloning etc. ➢ Work along side developers and database administrators to improve software performance of OFSAA ➢ Any other work entrusted by the Bank from time to time.
19	OFSS Techno Functional (Vacancies-5)	II	B.E./ B.Tech / M.E. / M.Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class	➢ Candidate should have 2 years work experience in relevant field. ➢ Work Experience in Oracle Financial services OFSAA modules like FSDF, FCCM, PFT, LRM, FTP, CRM etc. and other financial analytical applications is preferable.	➢ Ability to map functional requirements into technical specifications ➢ Strong understanding of data lineage ➢ Knowledge of Basel regulatory compliance for market risk, credit risk and liquidity risk management ➢ Understanding of risk regulatory reports for liquidity risk and other Basel compliance reports ➢ Strong command over SQL-PL/SQL and ability to design transformations ➢ Any other work entrusted by the Bank from time to time.
20	Base 24 Administrator (Vacancies-2)	II	➢ B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering /Information Technology/ Information Science and Engineering or MCA with minimum 60% marks or Equivalent Grade or First Class ➢ Candidate having Tandem Knowledge will be given preference.	➢ Minimum 2 years work experience in BFSI / Govt / Reputed Private Organizations in the relevant field	➢ Candidate should configure the tandem server ➢ Should work as Base 24 administrator ➢ Implementing security improvements by assessing current situation; ➢ Evaluating trends; anticipating requirements and making changes to keep the organization secure ➢ Any other work entrusted by the Bank from time to time.

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21	Storage Administrator (Vacancies-4)	II	➤ B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class ➤ Should possess a valid OEM Certification in Enterprise storage.	➤ Minimum 2 years work experience in BFSI / Govt / Reputed Private Organizations in the relevant field	➤ Disk Allocation, reclamation and day to day operation. ➤ Monitoring of storage ➤ Capacity planning ➤ Zoning of SAN devices ➤ Any other work related to storage ➤ Any other work entrusted by the Bank from time to time
22	Middleware Administrator (Vacancies-5)	II	➤ B.E./ B. Tech / M.E. / M. Tech in Computer Science / Computer Technology/ Computer Engineering / Computer Science and Technology / Computer Science and Engineering / Information Technology/ Information Science and Engineering / Electronics & Communication Engineering or MCA with minimum 60% marks or equivalent grade or First Class ➤ Should possess a valid OEM Certification in Middleware (WebSphere / WebLogic/ Jboss)	➤ Minimum 2 years work experience in BFSI / Govt / Reputed Private Organizations in the relevant field	➤ Maintenance and Administration of Middleware ➤ Implementing security improvements by assessing current situation; ➤ Evaluating trends; ➤ Anticipating requirements and making changes to keep the organization secure ➤ Any other work entrusted by the Bank from time to time.
23	Data Analyst (Vacancies-2)	II	➤ BA/ MA / BSc / MSc in Mathematics/ Statistics/ Economics with minimum 60% marks or equivalent grade or First Class	Candidates should have 2 years work experience in the relevant field	➤ Conduct data analysis and provide inputs for data driven decision making. ➤ Should be familiar with excel functions to handle extensive data processing ➤ Knowledge of advance excel features like Macros, VBA will be an added advantage. ➤ Any other work entrusted by the Bank from time to time

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SPECIAL RECRUITMENT DRIVE UNDER SCHEDULED TRIBE CATEGORY (BACKLOG VACANCIES):

POST CODE	POST	SCALE	EDUCATIONAL QUALIFICATION	POST QUALIFICATION WORK EXPERIENCE
24	Manager (Vacancies-13)	II	Graduation/Post Graduation in any discipline from a recognized University preferably with CAIIB (or) Diploma in Risk Management/Treasury Management/International Banking.	Minimum 3 years experience as on 01.10.2020 as an Officer in any Scheduled Commercial Bank, having worked in Branch Operation/Credit/Treasury/Forex/Accounts/Retail and Insurance Products.
25	Senior Manager (Vacancy-1)	III	Graduation/Post Graduation in any discipline from a recognized University preferably with CAIIB (or) Diploma in Risk Management/Treasury Management/International Banking.	Minimum 5 years experience as on 01.10.2020 in any Scheduled Commercial Bank, having worked in Branch Operation/ Credit/ Treasury/Forex/Accounts/Retail and Insurance Products and presently working in Middle Management Grade Scale II.

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Note: All the educational qualifications mentioned above should be from a University / Institution / Board recognized by Govt. of India / approved by Govt. Regulatory Bodies and the result should have been declared on or before 01.10.2020. The date of passing the eligibility examination will be the date appearing on the mark-sheet or provisional certificate issued by University / Institute. In case the date of passing is not properly mentioned in the mark-sheet or provisional certificate, proper document from Board / University indicating the date of declaration of results has to be submitted at the time of interview. In case the result of a particular examination is posted on the website of the University / Institute and web based certificate is issued then proper document / certificate in original issued and signed by the appropriate authority of the University / Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.

Candidates belonging to reserved category (SC/ST/PWBD) will be entitled for relaxation of Minimum Marks in Qualifying Exam of 5% i.e. they should have minimum 55% marks. Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA is awarded, the same should be converted in to percentage and indicated in online application. A copy of the "Conversion Formula" notified by the University / Institute for converting Grades to Percentage, along with equivalent class, has to be submitted at the time of interview. The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%

COMPUTER LITERACY:
Operating & working knowledge in computer systems shall be an essential qualification, which a candidate must either possess or acquire within 6 months from the date of joining the Bank.

HINDI KNOWLEDGE:
The candidates shall acquire working knowledge of Hindi, if not possessed already, before completion of probationary period.

3) SALARY & EMOLUMENTS:

Scale	Salary & Emoluments
JMGS-I	₹ 23700 – 980/7 – 30560 – 1145/2 – 32850 – 1310/7 – 42020
MMGS-II	₹ 31705 – 1145/1 – 32850 – 1310/10 – 45950
MMGS-III	₹ 42020 – 1310/5 – 48570 – 1460/2 – 51490

* As per salary revision Joint Note dated 25.05.2015

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Dearness Allowance, HRA, CCA, Medical Aid, Leave Fare Concession etc. and Perquisites like Conveyance, Furniture etc., depending on the place of posting shall be paid as per the Bank rules.

4) NATIONALITY / CITIZENSHIP:

A candidate must be either i] a citizen of India or ii] a subject of Nepal or iii] a subject of Bhutan or iv] a Tibetan refugee who came over to India before 01.01.1962 with the intention of permanently settling in India or v] a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia & Vietnam with the intention of permanently settling in India provided that a candidate belonging to categories (ii), (iii), (iv) or (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A Candidate in whose case a certificate of eligibility is necessary may be admitted to the Group Discussion/interview conducted by the Bank, but on final selection the offer of appointment may be given only after the necessary eligibility certificate issued by the Government of India, is produced.

5) RELAXATION IN UPPER AGE LIMIT:

Sl. No.	Category	Age Relaxation
(i)	Scheduled Caste / Scheduled Tribe candidates	5 years
(ii)	Other Backward Classes (Non-Creamy layer) candidates	3 years
(iii)	Persons with Benchmark Disabilities	10 years
(iv)	Persons affected by 1984 riots	5 years
(v)	Ex-Servicemen, Commissioned Officers including Emergency Commissioned Officers (ECOs)/ Short Service Commissioned Officers (SSCOs) who have rendered at least 5 years military service and have been released on completion of assignment otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment	5 years

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NOTE:

a] The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned above in Point No. 5 (iii) to 5 (v).

b] The maximum age limit specified is applicable to General (UR) Category candidates and Economically Weaker Section (EWS) Category Candidates.

c] Candidates seeking age relaxation will be required to submit necessary certificate(s) in original/ along with photocopies at the time of Interview and at any subsequent stage of the recruitment process as required by the Bank.

d] Persons eligible for age relaxation under 5 (iv) above must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.

e] There is no reservation for Ex-servicemen in Officer Cadre Posts.

f] Please note that no change of category will be permitted at any stage after registration of the online application and the result will be processed considering the category which has been indicated in the online application, subject to guidelines of the Government of India in this regard. No request for considering the candidature under any category other than the one in which one has applied will be entertained.

g] Candidates belonging to OBC category but coming under creamy layer and / or if their caste does not find place in the Central OBC List for the State in which candidate belongs to are not entitled to OBC reservation. They should indicate their category as General (UR) in the online application form.

h] Please note that Caste (SC/ST/OBC) name appearing on the Caste Certificate should match letter by letter with the caste name available in the Central List for the State in which candidate belongs.

Reservation for Persons with Benchmark Disabilities:

Under section 34 of "The Rights of Persons with Benchmark Disabilities Act, 2016", persons with benchmark disabilities are eligible for Reservation. The reserved categories of disabilities mentioned under this Act are namely:

i) Blindness and low vision;
ii) Deaf and hard of hearing GovtJobGuru.in

iii) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;

iv) Autism, Intellectual Disability, Specific Learning Disability and Mental illness;

v) Multiple disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness in the posts identified for each disabilities:

Note: Definition of the above specified disabilities will be as per "THE RIGHTS OF PERSONS WITH BENCHMARK DISABILITIES ACT, 2016".

The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Benchmark Disabilities Act, 2016" and as per the vacancies advertised.

Guidelines for Compensatory time and using Scribe (in case Online Test is conducted)

(i) Guidelines for Persons with Benchmark Disabilities using a Scribe

The visually impaired candidates and candidates whose writing speed is adversely affected permanently for any reason can use their own scribe at their cost during the online test. In all such cases where a scribe is used, the following rules will apply:

- The candidate will have to arrange his / her own scribe at his/her own cost.

- The scribe may be from an academic stream different from that stipulated for the post.

- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result.

- Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes or otherwise advised for every hour of the examination.

- **The scribe arranged by the candidate should not be a candidate for the online examination for the subject recruitment process. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled.**

- Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favourably entertained.

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- Only candidates registered for compensatory time will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be possible to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

- The PWBD candidates who are opting for scribe shall be responsible for any misconduct on the part of scribe brought by him/her. Conversation between the candidate and the scribe should not disturb in any way the peace in the examination or the other candidates seated in the examination hall/ room.

(ii) Guidelines for candidates with locomotor disability and cerebral palsy

A Compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment).

(iii) Guidelines for Visually Impaired candidates

- Visually Impaired candidates (who suffer from not less than 40% of disability) may opt to view the contents of the test in magnified font and all such candidates will be eligible for compensatory time of 20 minutes for every hour or otherwise advised for every hour of the examination.

- The facility of viewing the contents of the test in magnifying font will not be available to Visually Impaired candidates who use the services of a Scribe for the examination.

(iv) Guidelines for Candidates with Intellectual Disability (ID)

A Compensatory time of twenty minutes per hour of examination, either availing the services of a scribe or not, shall be permitted to the candidates with more than 40% Intellectual Disability (autism, intellectual disability, specific learning disability and mental illness).

These guidelines are subject to change in terms of Government of India guidelines / clarifications, if any, from time to time.

6) APPLICATION FEE & INTIMATION CHARGES (NON REFUNDABLE):

Category	Amount of Fees / Intimation Charges
SC/ST/PWBD	₹ 100+ GST [Intimation Charges only]
All Others	₹ 600 + GST

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PROCEDURE FOR MAKING PAYMENT OF APPLICATION FEE / INTIMATION CHARGES:

Kindly ensure the eligibility for the post, before paying the application fees / intimation charges as the same is not refundable.

Application fees / intimation charges shall be paid through online mode only.

PAYMENT OF APPLICATION FEES/ INTIMATION CHARGES VIA ONLINE MODE

(i) Candidates should carefully fill in the details in the On-Line Application at the appropriate places very carefully and click on the "FINAL SUBMIT" button at the end of the On-Line Application format. Before pressing the "FINAL SUBMIT" button, candidates are advised to verify every field filled in the application.

(ii) In case the candidate is unable to fill in the application form in one go, he/ she can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed.

(iii) Once the application is filled-in completely, candidate should submit the data.

(iv) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.

(v) The payment can be made by using Debit Card, Credit Card and Internet Banking by providing information as asked on the screen. After Final Submit, an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details. Bank Transaction charges for Online Payment of application fees / intimation charges will have to be borne by the candidate

(vi) If the online transaction has not been successfully completed then candidates are advised to login again with their provisional registration number and password and pay the Application Fees/ Intimation Charges online.

(vii) On successful completion of the transaction, an e-receipt will be generated.

(viii) Candidates are required to take a printout of the e-receipt and online application form. Please note that if the same cannot be generated, online transaction may not have been successful.

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Note:
- After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.
- For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your Bank will convert to your local currency based on prevailing exchange rates.
- To ensure the security of your data, please close the browser window once your transaction is completed.

After completing the procedure of applying on-line including payment of fees / intimation charges, the candidate should take a printout of the system generated on-line application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference.

Payment of fee by Demand Draft / Cheque / Money Orders / Postal Orders etc will not be accepted and such applications will be summarily rejected.

7) **HOW TO APPLY:**

Candidates are requested to read the contents of the advertisement and ensure their eligibility before applying.

The eligible candidates are required to apply ON-LINE through bank's website www.canarabank.com. The link for registration of application will be open in our website on the dates indicated at the top of this advertisement.

All applicants should have a valid personal email ID. The registered email id should be kept functional till completion of this recruitment project. All the communications will be sent to the candidates to this email ID only.

THE GUIDELINES FOR FILLING ON-LINE APPLICATION ARE AS FOLLOWS:

➢ Candidates are required to visit the Bank's website **www.canarabank.com** → Careers → Recruitment → "Recruitment Project – 2/2020 – Specialist Officers and Special Recruitment Drive under ST Category".

➢ Candidates are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature (Annexure).

➢ Candidates while filling their on-line application, the name of the candidate and his / her father / husband etc. should be spelt correctly in the application as it appears in the certificates / mark sheets. Any change / alteration found may disqualify the candidature.

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- The candidates name in the online application should be as it appears in SSC/SSLC/X Standard Marks Card. In case the candidate has changed his/her name, the changed name should be as per the Gazette Notification/ Marriage Certificate.

- Candidates should fill all the fields in the on-line application.

- Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible/ entertained. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. No change is permitted after clicking on FINAL SUBMIT Button. Submission of incorrect / false information in the online application will render the candidature invalid.

- After completion of on-line registration, candidate should take system generated print-out of Registered On-line Application.

- An email/ SMS intimation with the Registration Number and Password generated on successful registration of the application will be sent to the candidate's email ID/ Mobile Number specified in the online application form as a system generated acknowledgement. If candidate do not receive the email and SMS intimation at the email ID/ Mobile number specified by them, they may consider that their online application has not been successfully registered.

- An online application which is incomplete in any respect such as without proper passport size photograph and signature uploaded in the online application form/ unsuccessful fee payment will not be considered as valid.

- Retain a copy of the final on-line application print out along with Registration Number & Password safely for your records.

- A candidate should submit only one application. In case of multiple applications only the latest valid completed application will be retained and the application fee / intimation charges paid for the other multiple registration(s) will stand forfeited.

- Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.

- Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.

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Documents to be produced at the time of interview:

The candidates who are shortlisted for Group Discussion and Interview, will have to submit the print out of application along with other documents / certificates as mentioned below:

- ➢ Print-out of on-line application
- ➢ Print-out of Group Discussion and Interview Call Letter
- ➢ Proof of Date of Birth along with proof of certificate for applicable age relaxation, if any
- ➢ Certificates and Mark lists of SSC / SSLC / X Std., 10+2 / PUC / Intermediate, Graduation, Post Graduation etc. Proper document from Board/ University for having declared the result of **Graduation** on or before 01.10.2020 has to be submitted.
- ➢ Caste Certificate in case of SC/ST/OBC category candidates & Disability Certificate in case of PWBD candidates, issued by competent authority, strictly in the prescribed format.
- ➢ Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as General (UR) in the online application form.
- ➢ Income and Asset Certificate issued by any one of the Competent Authorities as notified by the Government of India in the prescribed format in the case of EWS category candidates.
- ➢ An Ex-serviceman candidate has to produce a copy of the Service or Discharge Book along with pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview.
- ➢ Persons eligible for age relaxation under "Persons affected by 1984 riots" must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services communication No.F.No.9/21/2006-IR dated 27.07.2007.
- ➢ Candidates serving in Government / quasi Govt offices/ Public Sector Undertakings (including Nationalized Banks and Financial Institutions) are required to produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature will not be considered.

- ➢ Experience Certificate, if any
- ➢ Photo Identity proof
- ➢ Any other relevant documents in support of candidature.

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When called for Group Discussion and Interview, candidates have to bring the originals of the above documents along with self attested copies of the documents, for verification. Candidates will not be allowed to appear for Group Discussion and Interview without production of original & copies of the documents as above and shall make the candidate ineligible for further process of selection.

8) SELECTION PROCEDURE:

The selection shall be by way of Short-listing/Test + Group Discussion + Interview basing on the applications received for individual posts. In case the number of candidates are less, the selection will be done through Short-listing, Group Discussion & Interview. Depending upon the number of vacancies, Bank reserves the right to shortlist requisite number of candidates and only those shortlisted candidates will be called for Group Discussion and/or Interview.

In case the selection is through on-line test, pattern for examination, test centres and other details are mentioned herebelow:

Subject	No. of Questions	Marks	Time
Professional Knowledge in the area of specialization	50	100	2 hours
Test of English	50	50	
Latest Developments in Banking Industry	50	50	
Total (Total Weighted Score)	**150**	**200**	

- There will be negative marks for wrong answers in Objective Test.
- Bank will decide the minimum cut-off marks for each subject as well as Total Score. Each candidate will be required to obtain a minimum score in each subject and also a minimum total score as decided by Bank to be considered for Group Discussion and Interview.
- Bank reserves the right to modify the structure of the examination which will be intimated through Bank's website.
- Candidates reporting late i.e. after the reporting time specified on the Call Letter for Examination will not be permitted to take the examination.
- Depending on the number of vacancies, such of those candidates who rank sufficiently high in the order of merit in the online test as per the cut-off marks decided by the Bank and number of candidates required for Group Discussion and/or Interview in certain ratio decided by the Bank, will only be called for Group Discussion and/or interview.

Penalty for Wrong Answers

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth or 0.25 of the marks assigned to that question will be deducted as

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penalty to arrive at corrected score. If a question is left blank, i.e. no answer is given by the candidate; there will be no penalty for that question.

Important:

Please take a note that in case a candidate is found adopting/ abetting use of unfair means, either during the written test or at any time before or after the same, then the candidate shall be debarred from the recruitment process.

Examination Centres for Online Written Test:

(i) Bank will be holding online written test at Ahmedabad, Bareily, Baroda, Bhopal, Bengaluru, Bhubaneswar, Chennai, Chandigarh, Delhi, Dehradun, Ernakulam, Goa, Guwahati, Hyderabad, Jaipur, Jalandhar, Kolkata, Lucknow, Mumbai, Nagpur, Patna, Pune, Raipur and Vishakhapatnam.

(ii) Candidates are advised to give their preference of written test centre. The address for the online test and timing will be advised in the online call letters available at Bank's website.

(iii) Candidates may select any one centre from the above-mentioned centres and indicate the same in his or her application. Request for change of Centre will not be entertained. The exact address of the venue will be advised in the call letters.

(iv) The Bank, however, reserves the right to add or change or cancel any of the Centres for online test depending on the response, number of applications for a particular centre, administrative feasibility, etc.

(v) As far as possible candidates will be allotted to a centre of his/her choice, however, Bank also reserves the right to allot the candidate to any centre other than the one he/she has opted for.

(vi) Candidate will have to appear for the examination at the Examination Centre at his / her own risk and expenses and Bank will not be responsible for any injury or losses etc. of any nature.

(vii) Any unruly behavior/misbehavior in the examination hall may result in cancellation of candidature.

(viii) No request for change of centre for online test shall be entertained.

The total marks allotted for Group Discussion and for Interview are 100 each. Candidates have to secure minimum qualifying marks as decided by the Bank at each level of selection process and only those candidates will be considered for preparation of final rank lists.

The minimum qualifying marks in Group Discussion and Interview will not be less than 55% (50% for SC / ST/ OBC / PWBD candidates). The fraction of

percentage so arrived will be ignored i.e. 54.99% will be treated as less than 55% and 49.99% will be treated as less than 50% and will be treated as not eligible / unfit for the subject selection process.

However, the selection for the post will be based on their position in respective category rank list for that post. The final rank lists shall be prepared on the basis of performance in Online Test, Group Discussion and Interview, with the following weightage:

Status	Test	Interview	Group Discussion	Total
Test, GD & Interview	50%	30%	20%	100%
Shortlisting, GD & Interview	-	60%	40%	100%

The final selection is on the basis of rank lists drawn based on the total marks calculated as above. The candidates who do not score the cut-off marks as stipulated above are found to be not eligible / unfit for the subject selection process. In the event of two or more candidates having obtained the same score, merit order is decided as per date of birth (the candidate senior in age is placed before / above the candidate junior in age), as per the prevailing practice.

The On-line Test, GD and Interview will be held at identified centres. The centre & address of the venue, time & date for Test / Group Discussion and Interview will be informed to the shortlisted candidates through email and candidates have to attend for the same at their own cost. Candidates are advised to check Bank's website for details and updates of this project.

The short-listing or call for Test / Group Discussion / interview will be on the basis of the details provided by the candidates in the application. If at any stage of the selection process, the details provided in the applications are found to be false or, if the candidate fails to submit the required documents to prove his/her eligibility at the time of interview, his/her candidature will be summarily rejected and the candidate will not be allowed for Group Discussion and Interview.

Request for change of Test/Group Discussion / Interview centre will not be entertained. However, the Bank reserves its right to change/add/cancel the date, time, centre, venue of the Group Discussion & Interview and to call the candidates for the Group Discussion & Interview at any other Centre or hold

supplementary selection process for particular date / session / venue / centre / set of candidates at its discretion, under unforeseen circumstances, if any. Change of interview schedule, if any, will be announced in our website / by email.

Mere eligibility / admission to the Test /GD / Interview or, pass in Test /GD / Interview does not imply that the Bank is satisfied beyond doubt about the candidates' eligibility and shall not vest any right on a candidate for selection. The Bank would be free to reject the candidature of any candidate at any stage of the recruitment process, if he / she is found to be ineligible and / or furnished incorrect or false information / certificates / documents or has suppressed any material facts; and the fees paid by the ineligible candidates shall be forfeited. If appointed, such a candidate may be summarily removed from the services of the Bank.

The Bank reserves the right to change (cancel/modify/add) any of the criteria/ selection procedure/ hold supplementary selection process, including conduct of online test, if necessary. The change, if any, shall be intimated to the candidates through our website / email, in advance.

9) **IDENTITY VERIFICATION:**

Documents to be produced

While appearing for the Online Test / Group Discussion / Interview, the candidate should produce original and a copy of the photo identity (**bearing exactly the same name as it appears on the call letter**) such as PAN Card / Passport / Driving License / Voter's ID / Bank Pass Book with Photograph / Photo identity proof issued by a Gazzetted Officer / People's Representative along with a photograph / Identity Card issued by a recognized college/ university/ Aadhaar /E-Aadhar card with a photograph / Employee ID for verification.

If the identity of the candidate is in doubt, the candidate will not be allowed for Online Test / Group Discussion / Interview.

In case of candidates who have changed their name, they will be allowed only if they produce Gazette notification / their marriage certificate in original.

Ration Card and Learner's Driving License will not be accepted as valid id proof for this project.

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10) PROBATION & BOND:

Scale	Probation Period (Active service)	Bond	
		Amount	Minimum Service Period
JMGS-I	Two Years	₹ 1 Lakh + GST	2 Years
MMGS-II	One Year	₹ 1 Lakh + GST	3 Years
MMGS-III	One Year	₹ 1 Lakh + GST	3 Years

11) CALL LETTERS:

The candidates who have been shortlisted / who score the requisite cut-off marks stipulated in the online test (if test is conducted) will only be called for the Group Discussion and Interview and their details and schedule for Group Discussion and Interview will be made available in Bank's website. Candidates are advised to check Bank's website for details and updates of this project.

Intimations will be sent by email and / SMS to the email ID and mobile number registered in the online application form for this project. Bank will not take responsibility for late receipt/non-receipt of any communication emailed /sent via SMS to the candidate due to change in the mobile number, email address, technical fault or otherwise beyond the control of the Bank. Request for sending to different email ID subsequently will not be entertained. The call letter for Group Discussion and Interview can be downloaded from the Bank's website.

Bank will not take responsibility for late receipt / non-receipt of call letter / any communication emailed due to technical reasons or whatsoever to the candidate. Hence, candidates are requested to keep track of their application status by visiting Bank's website as well as checking their registered email account from time to time till the subject recruitment process is completed.

12) ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material information while registering the application and submitting the certified copies / testimonials.

At the time of examination, Group Discussion, interview or in a subsequent selection procedure, if a candidate is (or has been) found guilty of:

i.   using unfair means or

ii. impersonating or procuring impersonation by any person or

iii. misbehaving in the examination/interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage

of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or

iv. resorting to any irregular or improper means in connection with his/ her candidature or

v. obtaining support for his/ her candidature by unfair means, or

vi. carrying mobile phones or similar electronic devices of communication in the examination/ interview hall,

such a candidate may in addition to rendering himself/herself liable to criminal prosecution, shall be liable:

(a) to be disqualified from the Group Discussion / Interview / selection process for which he / she is a candidate

(b) to be debarred, either permanently or for a specified period from any examination or selection held by the Bank.

(c) for termination of service, if he/ she has already joined the Bank.

IBPS would be analyzing the responses (answers) of individual candidates with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted by IBPS in this regard, it is inferred/ concluded that the responses have been shared and scores obtained are not genuine/ valid, IBPS reserves right to cancel the candidature of the concerned candidates and the result of such candidates (disqualified) will be withheld.

13) ANNOUNCEMENTS:

All further announcements / details pertaining to this selection process will only be published / provided on Canara Bank authorised website www.canarabank.com from time to time.

14) GENERAL INSTRUCTIONS:

a) Candidates have to register on-line through Bank's website only. No other means of applications shall be entertained.

b) Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.

c) Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. GovtJobGuru.in

d) Candidates will have to invariably produce and submit the requisite documents such as valid call letter, a photocopy of photo-identity proof bearing the same name as it appears on the online submitted application form etc. at the time of examination, Group Discussion and interview respectively.

e) Calling / admission to the Test / Group Discussion / interview is purely provisional without verification of age / qualification / category etc. of the candidates. Mere receipt of call letter for Test / Group Discussion / interview does not imply that the Bank is satisfied about the candidate's eligibility. Bank reserves right to reject ineligible candidate's applications at any stage and the fee paid by ineligible candidates shall be forfeited.

f) The Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future examination / selection. In the event of multiple applications, only one of the applications as mentioned earlier will be considered. Fee paid in respect of rejected applications shall be forfeited.

g) A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and in all correspondence with the Bank in future should be identical and there should be no variation of any kind.

h) Recent recognizable photographs (4.5cm × 3.5cm) are to be retained for use at various stages of the process. Candidates are also advised not to change their appearance till the process is completed. Failure to produce the same photograph at various stages of the process or doubt about identity at any stage could lead to disqualification. The same photograph to be used in online application form as per guidelines given in the Annexure.

i) Applications which are incomplete in any respect will be rejected and the fee will be forfeited.

j) Candidates will have to appear for the Online Examination and /or Group Discussion and interview at their own expenses. However, Outstation SC/ST/PWBD category candidates, called for Group Discussion and Interview will be paid Second class to & fro train fare or actual expenses incurred, whichever is less, by shortest route on production of proof of travel.

The above concession will not be admissible to SC / ST / PWBD category candidates who are already in service in Central / State Government, Corporations, Public Undertakings / Local Government, Institutions and Panchayats etc.

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k) Candidates serving in Government / Public Sector Undertakings (including Banks) should submit "No Objection Certificate" from their employer at the time of interview, in the absence of which their candidature will not be considered.

l) The selected candidates who are presently / previously employed will have to submit proper unconditional relieving letter / order.

m) Multiple attendance/ appearances in the online examination and/ interview will be summarily rejected/ candidature cancelled.

n) Candidates willing to serve anywhere in India only should apply for the posts advertised.

o) Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of GD and interview, selection and any other matter relating to recruitment will be final and binding on the candidate. Further, the Bank reserves right to stall / cancel the recruitment partially / fully at any stage during the recruitment process at its discretion, which will be final and binding on the candidate.

p) No correspondence or personal enquires shall be entertained by the Bank.

q) Bank may, at its discretion, hold re-examination / re-group discussion / re-interview wherever necessary in respect of a centre / venue / specified post or candidate/s. Conduct of re-exam is at the absolute discretion of the Bank. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.

r) The shortlisted candidates are required to submit self attested copies of all the documents pertaining to Age, Qualification, Experience, Caste etc at the time of Group Discussion / Interview. The originals of all the documents are to be made available for cross verification along with the copies. If any candidate is found ineligible while verifying the documents, he / she shall not be allowed to take up Group Discussion / interview.

s) Candidates belonging to reserved category including Person with Disabilities for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category, provided they fulfill all the eligibility criteria applicable to unreserved category.

t) Candidates belonging to SC/ ST/ OBC/ EWS/ PWBD categories should keep ready an attested copy of Caste / Income and Asset Certificate / Disability certificate issued by competent authority in the prescribed format as stipulated by Government of India. In case of candidates belonging to OBC category, certificate should specifically contain a clause that the candidate does not belong to creamy layer section excluded from the benefits of

reservation for Other Backward Classes in Civil post & services under Government of India. OBC caste certificate should not be more than one year old as on date of application. Candidates belonging under EWS category should submit Income and Asset Certificate issued by any one of the Competent Authorities as notified by the Government of India, in the prescribed format. SC/ST/OBC/EWS/PWBD certificates should be in prescribed format as stipulated by Government of India. Originals are to be produced for verification.

THE COMPETENT AUTHORITY FOR THE ISSUE OF THE CERTIFICATE TO SC / ST / OBC / EWS / PERSONS WITH BENCHMARK DISABILITIES IS AS UNDER (as notified by GOI from time to time):

I) For Scheduled Castes / Scheduled Tribes / Other Backward Classes:
(i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-Divisional Officer of the Area where the candidate and or his family normally resides.

II) For Economically Weaker Section:
(i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

III) For Persons with Benchmark Disabilities: Authorised certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopedic / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate Government.

IV) Prescribed Formats of SC, ST, OBC, EWS, PWBD certificates can be downloaded from Bank's website. Candidates belonging to these categories are required to produce the certificates strictly in these formats only.

u) An Ex-serviceman candidate has to produce a copy of the discharge Book/Certificate and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview.

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v) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank & receiving satisfactory report from referees / police authorities.

w) Appointment of selected candidates for the posts are subject to the Service and Conduct Rules of the Bank

x) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in Bengaluru.

y) Canvassing in any form will be treated as disqualification.

z) The Bank shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person / institution / web site / job portal / social media. Candidates are advised not to share/ mention their application details with/ to anyone.

aa) In case any dispute arises on account of interpretation in versions other than English, English version will prevail.

bb) No candidate is permitted to use Calculator, Mobile Phone or any other instruments in the Test / GD / Interview hall during selection process.

Candidates in their own interest are advised to register on-line and submit their applications well in time before the last date for submission, to avoid the possibility of disconnection / inability / failure to log on the Bank's website on account of heavy load on internet / website jam. The Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reasons beyond the control of the Bank.

Date: 17.11.2020
Place: Bengaluru   **CHIEF GENERAL MANAGER**

ANNEXURE

Guidelines for scanning and Upload of Photograph (4.5cm × 3.5cm) & Signature:

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

(i) Photograph Image:

- Photograph must be a recent passport size colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb – 50kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, number of colours etc., during the process of scanning.

(ii) Signature Image:

- The applicant has to sign on white paper with Black Ink pen.
- The signature must be signed only by the applicant and not by any other person.
- The signature will be used to put on the Call Letter and wherever necessary.
- If the Applicant's signature at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- Dimensions 140 x 60 pixels (preferred)
- Size of file should be between 10kb – 20kb
- Ensure that the size of the scanned image is not more than 20kb
- **Signature in CAPITAL LETTERS shall NOT be accepted.**

(iii) Scanning the photograph & signature:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Color to True Color
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature, then use the upload editor to crop the image to the final size (as specified above).

- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MS Office can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20kb respectively by using MS Paint or MS Office Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu and size can be reduced below 50kb (photograph) & 20kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- If the file size and format are not as prescribed, an error message will be displayed.
- While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

(iv) Procedure for Uploading the Photograph and Signature:

- There will be two separate links for uploading Photograph and Signature
- Click on the respective link "Upload Photograph / Signature"
- Browse and Select the location where the Scanned Photograph / Signature file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload' button
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear/ smudged image, the same may be re-uploaded to the expected clarity/ quality.

Your Online Application will not be registered unless you upload your photograph and signature as specified.

Note:

(1) In case the face in the photograph or signature is unclear the candidate's application may be rejected. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form.

(2) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.

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(3) Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.

(4) If the photo is not uploaded at the place of Photo, Admission for Examination will be rejected/ denied. Candidate himself/herself will be responsible for the same.

(5) Candidates should ensure that the signature uploaded is clearly visible

(6) After registering online candidates are advised to take a printout of their system generated online application forms.

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