



# MINERAL EXPLORATION CORPORATION LIMITED

(A MINIRATNA-I CPSE & ISO 9001:2008 CERTIFIED COMPANY)

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## RECRUITMENT FOR NON-EXECUTIVE POSTS IN MECL

Mineral Exploration Corporation Limited (MECL), A Miniratna-I CPSE, under the Ministry of Mines, Government of India, requires smart, result oriented, experienced personnel with initiative and enterprise for its Corporate Office at Nagpur, Zonal Offices and Project site Offices situated all over in India. MECL, an equal opportunity employer offers best in class remuneration which includes Basic Pay, IDA, HRA, Perks & Allowances, PF contribution, Group Performance Related Incentive, Group Medical Insurance Facilities, MECL-Employee Defined Contributory Superannuation Scheme, Group Personal Accident Insurance and Term Insurance, Two/Four wheeler vehicle loan and House Building Advance as per company guidelines. Interested candidates from Central/State Government Departments, CPSEs/State PSUs, Institutions, Reputed Private Organizations, are requested to visit the career section of MECL's website and submit online application for the various openings as under.

**Name of the Post, Grade, number of vacancies, essential educational qualification, minimum post qualification relevant experience and maximum age limit:**

Post Code	Post/ Grade/ Scale of Pay (IDA)	No. of Vacancies/ Max. Age (Years)	Essential Educational Qualification & Minimum Post Qualification Relevant Experience
01	Foreman (Mechanical)/ W-7 Scale: Rs. 22,900-55,900/-	02 (02-UR)/ 30 years	Diploma in Mechanical Engineering with minimum 60% marks. <b>Experience:-</b> 03 years post qualification relevant experience .
02	Accountant/ W-7 Scale: Rs. 22,900-55,900/-	10 (03-UR, 03-OBC (NCL), 03-SC & 01-ST) (02 posts are reserved for (PwD) / 30 years	Graduate/ Post Graduate with Intermediate pass of CA/ICWA. <b>Experience:</b> - 03 years post qualification relevant experience .
03	Foreman (Electrical)/ W-7 Scale: Rs. 22,900-55,900/-	02 (01-UR & 01-SC)/ 30 years	Diploma in Electrical Engineering with minimum 60% marks. <b>Experience:</b> 03 years post qualification relevant experience.
04	Technical Assistant (Survey & Draftsman) / W-7 Scale: Rs. 22,900-55,900/-	03 (03-OBC (NCL)/ 30 years	(i) Diploma in Survey/ Civil Engineering with minimum 60% marks. (ii) Certificate course in AutoCAD. <b>Experience:</b> 03 years post qualification relevant experience after passing qualification at (i).
05	Technician (Drilling)/ W-4 Scale: Rs. 20,200-49,300/-	40 (09-UR, 14-OBC(NCL), 09-SC & 05-ST & 03 EWS)/ 30 years	Matriculate or equivalent with ITI Certificate in Mechanic (Earth Moving Machinery / Diesel Mechanic /Motor Mechanic / Fitter Trade. <b>Experience:</b> 03 years post qualification relevant experience.

06	<b>Mechanic/ W-4</b> Scale: Rs. 20,200-49,300/-	20 (09-UR, 06-OBC(NCL),02-SC & 01-ST & 02 EWS)/ <b>30 years</b>	Matriculate or equivalent with ITI Certificate in Diesel Mechanic /Motor Mechanic / Fitter trade. <b>Experience:</b> 03 years post qualification relevant experience.
07	<b>Mechanic (Welder Trade)/ W-4</b> Scale: Rs.20,200-49,300/-	05(02-UR ,01-OBC (NCL), 01-SC & 01-ST)/ <b>30 years</b>	Matriculate or equivalent with ITI Certificate in Welder trade. <b>Experience:</b> 03 years post qualification relevant experience.
08	<b>Machinist / W-4</b> Scale: Rs. 20,200-49,300/-	08 (02-UR, 02-OBC(NCL), 01-SC & 02-ST & 01 EWS)/ <b>30 years</b>	Matriculate or equivalent with ITI certificate in Turner /Machinist/ Grinder/ Miller trade. <b>Experience:</b> 03 years post qualification relevant experience.
09	<b>Stenographer (English) / W-4</b> Scale: Rs. 20,200-49,300/-	09 (03-UR, 04-OBC(NCL), 01-SC & 01-ST) (01 post is reserved for PwD)/ <b>30 years</b>	(i) Graduate in any stream. (ii) Certificate in both Shorthand with 80 wpm and Typing with 40 wpm in English from Govt. recognized institutes/ board. <b>Experience:</b> 03 years post qualification relevant experience after passing certificate in Shorthand & Typing.
10	<b>Assistant (HR) W-4</b> Scale: Rs. 20,200-49,300/-	16 (07-UR, 05-OBC(NCL) 01-SC & 01-ST & 02 EWS) ( 03 posts are reserved for PwD)/ <b>30 yrs.</b>	(i) BA/B.Com/B.Sc/BBA/BBM/BSW. (ii) Certificate in Typing with 40 wpm in English from Govt. recognized institutes/board. <b>Experience:</b> 03 years post qualification relevant experience after passing qualification at (i).
11	<b>Assistant (Materials) W-4</b> Scale: Rs. 20,200-49,300/-	23 (11-UR, 05-OBC (NCL), 03 - SC, 02-ST & 02-EWS) (05 posts are reserved for PwD)/ <b>30 yrs. years</b>	(i) Graduate with Mathematics OR B.Com. (ii) Certificate in Typing with 40 wpm in English from Govt. recognized institutes/board. <b>Experience:</b> 03 years post qualification relevant experience after passing qualification at (i).

12	<b>Assistant (Accounts)</b> W-4 Scale: Rs. 20,200-49,300/-	16 (06-UR, 04-OBC(NCL), 03-SC, 01-ST & 02 -EWS) 03 posts are reserved for PwD) <b>30 years</b>	B.Com. <b>Experience:</b> 03 years post qualification relevant experience.
13	<b>Technician (Laboratory)</b> / W-4 Scale: Rs. 20,200-49,300/-	07(02-UR, 02-OBC(NCL), 01-SC, 01-ST & 01-EWS) (01 post is reserved for PwD) / <b>30 years</b>	B.Sc. in Chemistry/ Physics/ Geology. <b>Experience:</b> 03 years post qualification relevant experience.
14	<b>Technician (Sampling)</b> / W-4 Scale: Rs. 20,200-49,300/-	01(01-ST)/ <b>30 years</b>	B.Sc. <b>Experience:</b> 03 years post qualification relevant experience.
15	<b>Technician (Survey &amp; Draftsman)</b> / W-4 Scale: Rs. 20,200-49,300/-	02(01-SC & 01-ST)/ <b>30 years</b>	Matriculate or equivalent with ITI in Survey/ Draftsmanship (Civil). <b>Experience:</b> 03 years post qualification relevant experience.
16	<b>Electrician</b> / W-4 Scale: Rs. 20,200-49,300/-	03(02-UR & 01-OBC(NCL)/ <b>30 years</b>	(i) Matriculate or equivalent with ITI (Electrical) (ii) Valid Wireman certificate. <b>Experience:</b> 03 years post qualification relevant experience after passing wireman certificate.
17	<b>Library Assistant</b> / W-4 Scale: Rs. 20,200-49,300/-	01(01-UR)/ <b>30 years</b>	Bachelor of Library Science. <b>Experience:</b> 03 years post qualification relevant experience.

The candidates interested in applying to the above posts are advised to refer the detailed advertisement on the MECL website [www.mecl.co.in](http://www.mecl.co.in) at Career page for further information regarding pay scales, eligibility criteria, educational qualification, Detailed & desired experience, age and for submission of online application etc. Candidates must apply online through the website [www.mecl.co.in](http://www.mecl.co.in) only. Corrigendum/amendment, including due date, if any, will be notified only on the above website and will not be published in any other media including newspaper.

**IMPORTANT DATES:** (1) Date of Reckoning for Eligibility criteria (Cut-off Date): **07.08.2019**. (2) Commencement of Online Registration for submitting applications: **31.08.2019**. (3) Closing date for submitting applications through website: **21.09.2019**.

Advt. No.: 03/Rectt./2019 Date : 13.08.2019

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General Manager (HR)