CURRICULUM-VIATE

Name

Address

Contact

+91 1234567890

ABC@gmail.com

OBJECTIVE

I wish to explore a possibility of serving organization. Seeking a further challenging, dynamic and Professional and Environmental which let me contribute substantially towards achieving organization goal using my past experience. I look forward to enriching my experience in your company and wish to achieve recognition career prospects.

ABOUT MYSELF

I am very hard working, self motivated optimistic with the ability to adjust as per the need. I put my effort to meet the target. I enjoy working as part of the team and have the ability to lead the team to success.

COMPUTER SKILLS

Having Basic Knowledge of Computer- MS-OFFICE, MS-EXCEL, INTERNET SURFING, EXCEL FORMULAS

QUALIFICATION

Qualification	School / College	Board/ / University
12th Intermediate		
10th (High School)		
Graduation		

ADDITIONAL QULIFICATION

Qualification	School / College	Board/ / University
DEGREE		
DIPLLOMA		

CURRENT EMPLOYMENT

• Working As a "ABC" In "Company Name, from December 2005 To Till Date.

•				
LAST JOB				
•				
KEY RESPONSIBILITII	ES			
•				
PERSONAL DETAILS				
Name	:	ABC		
Father's Name	:	ABC		
Mother's Name	:	ABC		
Date of Birth	:	5 th December 1900		
Domicile	:	Delhi		
Nationality	:	Indian		
Language Known	:	English, Hindi, Marathi, Gujarati, Punajabi and more.		
Hobbies	:	Every new task is my hobby And Gyming		
DECLARATION				
• I hereby declare that all the information given by me is true to the best of my knowledge				
Date:		(Name)		
Place: Indore				

KEY RESPONSIBILITIES