

**HEADQUARTERS, COAST GUARD REGION (WEST)**  
**Worli Sea Face P.O., Worli Colony, Mumbai – 400 030**

**Filling up of civilian vacancies by Direct Recruitment in various sub offices under Indian Coast Guard Region (West), Mumbai**

1. Applications from eligible candidates are invited for the following posts to be filled on **direct recruitment basis** as indicated below:-

<b><u>Name of the post</u></b>	<b><u>No. of posts / category</u></b>	<b><u>Place of posting</u></b>	<b><u>Pay Scale</u></b>	<b><u>Qualification</u></b>	<b><u>Age</u></b>
Draughtsman III General Central Service Group 'C' Non-gazetted, Non-ministerial	<b>01</b> 01-UR	Goa	PB-1 of ₹ 5200-20200 + ₹ 2400/- (GP) (pre-revised) and Revised Pay <b>Matrix Level 4, ₹25,500/-</b>	(a) Matriculation or equivalent. (b) Two years Diploma in Draughtsmanship or its equivalent. (c) One year experience in the relevant field is desirable or Must have completed apprenticeship or at least three years in Naval/Marine/Electrical/ Mechanical/ Structural / workshop/Civil Engg drawing office or Naval Architecture ship construction.	18-28 years (Relaxable for departmental candidates upto 40 years in case of general candidates, 43 years in case of Other Backward Class candidates and 45 years in case of Scheduled Caste/ Scheduled Tribe candidates).
Civilian Motor Transport Driver (Ordinary Grade) General Central Service Group 'C' Non-Gazetted / Non-Ministerial	<b>04</b>		PB-1 ₹ 5200-20200 + ₹1900/- (GP) (pre-revised) and Revised Pay <b>Matrix Level 2, ₹19, 900/-</b>	<b>Essential:</b> (a) 10 <sup>th</sup> standard pass. (b) Must possess valid driving licence for both heavy and light motor vehicles. (c) Should have at least two years experience in driving motor vehicles. (d) Knowledge of motor mechanism (should be able to attend to minor defects in vehicles).	18-27 years (Relaxable for Govt. servants, ex-serviceman, Scheduled Castes, Scheduled Tribes and Other Backward Class candidates as per Govt. instructions issued from time to time).
	02-UR	Mumbai			
	01-UR	Daman			
	01-OBC	Ratnagiri			
Engine Driver General Central Service Group 'C' Non-gazetted, Non-ministerial	<b>03</b> 02-OBC, 01-UR	Kochi	PB-1 of ₹ 5200-20200 + ₹ 2400/- (GP) (pre-revised) and Revised Pay <b>Matrix Level 4, ₹25,500/-</b>	<b>Essential</b> – Certificate of competency as Engine Driver from a recognized Govt. Institute or equivalent. <b>Desirable</b> – Two years service as Sarang on a Vessel of over four hundred Boat Horse Power and above.	18 to 30 years (relaxable for Govt. servants, ex-serviceman, in accordance with the instructions / orders issued by Central Govt. from time to time).

Sarang Lascar General Central Service Group 'C' Non-gazetted, Non-ministerial	<b>02</b> 02-UR	Kochi	PB-1 of ₹ 5200-20200 + ₹ 2400/- (GP) (pre-revised) and Revised Pay Matrix Level 4, ₹25,500/-	<b>Essential :</b> Certificate of competency as Sarang from a Govt. recognised Institute or equivalent. <b>Desirable :</b> Two years experience as Sarang in-charge of a Vessel of twenty Horse Power and above.	18 to 30 years (relaxable for Govt. servants, ex-serviceman, in accordance with the instructions / orders issued by Central Govt. from time to time).
Lascar I Class General Central Service Group 'C' Non-Gazetted / Non-Ministerial	<b>08</b> 02-OBC, 06-UR	Kochi	PB-1 ₹ 5200-20200 + ₹1800/- (GP) (pre-revised) and Revised Pay Matrix Level 1, ₹18,000/-	<b>Essential:</b> (i) Matriculation pass or its equivalent from recognized boards. (ii) Three years experience in service on Boat / Barge.	18-30 years. (Relaxable for Government Servants, ex-serviceman, Schedule Caste, Schedule Tribes and Other Backward Class candidates as per Government instructions issued from time to time)

**Note :** (i) No age and other relaxation will be given to SC/ST/OBC candidates for the posts earmarked for UR category.

(ii) The crucial date for fixation of age limit will be **30 Jun 19**.

2. The applications in the prescribed proforma at (Annexure I) should be forwarded to the offices as under **by 30 Jun 19 :**

**For the posts in offices at Ratnagiri & Mumbai:** The Commander, No.2 Coast Guard District Headquarters, Worli Sea Face P.O., Worli Colony, Mumbai – 400 030

**For posts in offices at Goa :** The Commander, No.11 Coast Guard District Headquarters (Goa), 4<sup>th</sup> floor, MPT Old Admin Bldg., Mormugao Harbour, Goa – 403 803

**For posts in offices at Kochi :** The Commander, No.4 Coast Guard District Headquarters, Kelvatthy Fort, Fort Kochi–682004

**For the posts in offices at Daman :** The Commanding Officer, Coast Guard Air Station, Nani Daman–396210

3. The envelope containing the application must be superscribed as 'Application for the post of \_\_\_\_\_'. Application should be submitted by Ordinary Post only. Self attested copies of educational, technical, age proof, caste certificate for OBC/SC/ST and experience certificate, if any, should be enclosed with the application. Candidates in Central Govt. service should submit NOC from their present employer alongwith applications. Crucial date for fixation of age limit will be the last date of receiving applications.

4. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for written test.

5. In case of receipt of large number of applications, screening of applications on the basis of percentage of marks obtained in the exam for essential qualification will be carried out to reduce candidates for written exam. A benchmark percentage will be fixed depending on the no. of applicants. No weight age will be given for additional / higher education (other than those prescribed in the Recruitment Rules) All candidates meeting the benchmark will be allowed to appear in the written exam. The administration reserves the right to fix a cut off / benchmark for selection. Short listed candidates only will be called for written test.
6. Candidates to bring original documents on the date of written examination. No TA will be paid for the written test. Candidates have to make their own lodging and transportation and arrangements for test. Unit will not be responsible to pay any damages in case of injury during physical test.
7. Selection Procedure: The selection of candidates will be based only on the merit in written examination. However, the skill / physical tests wherever required will be conducted, but will only be qualifying in nature with no bearing on the overall merit.
  - (i) Written test : Short listed candidates will undergo a written test / aptitude test on the basis of educational / technical qualifications prescribed for the post. The syllabus for written examination consists of General Knowledge, Arithmetic, General English and knowledge / experience related to the concerned post. The total marks for the written test will be 50. Candidates must obtain 50% marks to qualify the written test in case of General / OBC and 45% for SC/ ST candidates.
  - (ii) Trade Test : Trade tests are devised to check the performance / aptitude of a candidate for the trade, for which he has applied, as applicable. The candidates who qualify the written test are to appear for the Trade Test which will only be qualifying in nature with no bearing on the overall merit.
8. The appointment carries with it liability to serve in any part of India. The place of initial posting is provisional and subject to change depending on availability of vacancy at the time of posting.
9. The no. of vacancies indicated in this Employment News is provisional and may increase or decrease or even become NIL, depending upon the actual needs of the Region. The Administration also reserves the right to cancel the notified vacancies, at its discretion and such decision will be final and binding on all in the event of cancellation of notified vacancies.
10. All posts are temporary but likely to be permanent under MoD with a probation period of two years. The appointee will be governed by the New Pension scheme.
11. Terms and conditions given out in this advertisement are subject to change. Hence, these may be treated as general guidelines only.
12. Applications which are not in the prescribed format, without the required certificate, duly self attested / without photographs / without signature of the candidates will be summarily rejected.
13. The decision of the Commander, Coast Guard Region (West), Worli Sea Face P.O. Worli Colony, Mumbai – 400 030 regarding selection/rejection will be final and no correspondence will be made on rejection of the application.

(Signature of the Controlling Officer)Dated :  
Designation & Office Address

**BIO-DATA**

(Post applied for \_\_\_\_\_ on Direct Recruitment basis)

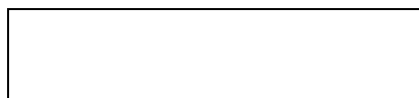
Candidates fulfilling the eligibility criteria, should send their typed application on plain paper or neatly hand written in the following format :-

- |     |  |   |                                 |
|-----|--|---|---------------------------------|
| 1.  | Post applied for                         | : |                                 |
| 2.  | Name of the applicant (in block letters) | : |                                 |
| 3.  | Father's Name                            | : |                                 |
| 4.  | Date of Birth                            | : |                                 |
| 5.  | Nationality                              | : |                                 |
| 6.  | A visible Identification marks           | : |                                 |
| 7.  | Whether SC/ST/OBC/General/PH:            |   |                                 |
| 8.  | Educational Qualifications               | : |                                 |
|     | (a) Technical                            |   |                                 |
|     | (b) Non Technical                        | : |                                 |
| 9.  | Experience                               | : |                                 |
| 10. | Marital Status                           | : |                                 |
| 11. | Address for communication with PIN code  |   |                                 |
| 12. | Permanent address                        | : |                                 |
| 13. | Contact No.(Mobile No.& E-mail ID)       | : |                                 |
| 14. | Choice of Posting                        | : | (i) _____ (ii) _____ (iii)_____ |

Passport size photograph should be affixed with
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**DECLARATION**

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect, my candidature / appointment may be cancelled / terminated without any notice.



(left hand thumb impression)

**Signature of the applicant**

**Place:**

**Date:**