



IndianOil

Indian Oil Corporation Limited
 Research & Development Centre, Faridabad
(Advt. No R&D/96)

As India's flagship Oil & Gas major, Indian Oil has been fulfilling the Energy needs of the nation for nearly six decades. With revenue from operations of Rs. 5,06,428 crore (USD 78,565 million) and profit after tax of Rs. 21,346 crore (USD 3,312 million) for the year 2017-18, Indian Oil is India's largest commercial enterprise and the leading Indian Company in the Fortune Global 500 listing. The Corporation operates one of Asia's largest Refineries, Pipelines and Marketing infrastructure and owns some of the most trusted superbrands like INDANE and SERVO. The R&D Centre of Indian Oil is India's foremost commercial Centre of research excellence in the areas of lubricants, oil refining, fuel additives, engine testing, material sciences and environmental sciences. Empowered with the 'Maharatna' status, the Vision of Indian Oil is to be 'The Energy of India' and 'a globally admired company'. With a 33,000-plus work-force, extensive refining, distribution & marketing infrastructure and advanced R&D facilities, IndianOil plays a significant role in fuelling the socio-economic development of the country. With a mandate to ensure India's energy security and self-sufficiency in refining & marketing of petroleum products, IndianOil has in the past six decades provided energy access to millions of people across the length and breadth of the country through its ever-expanding network of over 47,800 customer touch-points. The Corporation has a portfolio of leading energy brands that includes Indane LPG cooking gas, SERVO lubricants, XTRAPREMIUM petrol, XTRAMILE diesel, PROPEL petrochemicals, etc. Both SERVO and Indane have earned the coveted Superbrand status.

IndianOil's sprawling R&D Centre at Faridabad (within National Capital Region) is one of Asia's finest Centres and plays a key role in supporting the Corporation's business interests by developing economical, environment friendly technology solutions. It has won recognition for four decades of pioneering work in lubricants formulations, refinery processes, pipeline transportation and alternative fuels, and holds a rich portfolio of over 750 patents. The Centre is expanding its research prowess beyond lubricants and refining technologies to new and emerging areas like bio-fuels, nano-technology, battery storage and other horizon technologies. To fuel its future growth, Indian Oil R&D Centre is looking for energetic and dedicated **PhDs** for recruitment as Research Officer/Chief Research Manager in R&D Centre in various research areas as given in the table below. Online applications are invited from bright, energetic and result oriented candidates of Indian Nationality desirous of a career in Research & Development for the following positions at IndianOil R&D Centre:

Post/Area	No. of Vacancies	Qualifications * #:
Post Code – F&A-01 Research Officer (Gr. A) Research Area: <i>Fuels & Additives</i>	4 (1 UR, 1 SC, 1 OBC and 1 EWS)	Full Time Ph.D in Chemistry (Organic/ Inorganic/ Physical/Analytical/ Organo-Metallics) With minimum 65% marks in graduation as well as in Post- graduation Upper Age Limit: 32 Years
Post Code – AD-01 Research Officer (Gr. A) Research Area: <i>Analytical Techniques & Characterisation</i>	2 (1 UR, 1 SC)	Full Time Ph.D in Chemistry (Organic/ Inorganic/ Physical/Analytical/ Organo-Metallics) With minimum 65% marks in graduation as well as in Post- graduation Upper Age Limit: 32 Years
Post Code – AE-01 Research Officer (Gr. A) Research Area: <i>Fuel Cells</i>	1 (Reserved for OBC)	Full Time Ph.D in Chemistry (Organic/ Inorganic/ Physical/Analytical/ Organo-Metallics) With minimum 65% marks in graduation as well as in Post- graduation Upper Age Limit: 32 Years
Post Code – BAT-01 Research Officer (Gr. A) Research Area: <i>Batteries</i>	1 (Reserved for OBC)	Full Time Ph.D in Electro-Chemistry With minimum 65% marks in graduation as well as in Post- graduation Upper Age Limit: 32 Years
Post Code – CAT-01 Research Officer (Gr. A) Research Area: <i>Catalysts</i>	3 (1 UR, 1 ST, 1 EWS)	Full Time Ph.D in Catalysis/ Material Sciences With minimum 65% marks in graduation as well as in Post- graduation Upper Age Limit: 32 Years

Post Code – P&P-01 Research Officer (Gr. A) Research Area: <i>Petrochemicals & Polymers</i>	3 (1 UR, 2 OBC)	Full Time Ph.D in Organic/ Organo-Metallics/ Polymer Chemistry With minimum 65% marks in graduation as well as in Post-graduation Upper Age Limit: 32 Years
Post Code – NT-01 Research Officer (Gr. A) Research Area: <i>Nanotechnology</i>	5 (3 UR, 1 SC, 1 ST)	Full Time Ph.D in Chemistry (Organic/ Inorganic/ Physical/Analytical/ Organo-Metallics) With minimum 65% marks in graduation as well as in Post-graduation Upper Age Limit: 32 Years
Post Code – PD-01 Research Officer (Gr. A) Research Area: <i>Product Development (Industrial Lubricants, Synthetic Lubricants, Grease)</i>	5 (3 UR, 1 SC, 1 OBC)	Full Time Ph.D in Chemistry (Organic/ Inorganic/ Physical/Analytical/ Organo-Metallics) With minimum 65% marks in graduation as well as in Post-graduation Upper Age Limit: 32 Years

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Post / Area	No. of Vacancies	Qualifications * #:
Post Code – IBT-01 Chief Research Manager (Gr. E) Research Area: <i>Industrial Biotechnology</i>	1 (1 UR)	Full Time PhD in Biotechnology/Micro-biology/Molecular Biology With minimum 65 % marks in graduation as well as in Post-graduation Experience(Essential): Minimum 15 years of experience in relevant area after Ph.D for Grade E. The experience should be in Industrial Biotechnology/ Bio-Energy/ Bioprocess/ Bioremediation/ Molecular Biology/ Enzymology. The experience should reflect capabilities for leading research projects. Upper Age Limit: 45 Years

Abbreviations:

UR- Unreserved, OBC–Other Backward Classes, SC–Scheduled Caste, SC– Scheduled Tribe, EWS – Economically Weaker Section

Note: Research work carried out during Ph.D will not be considered as work experience.

* All the **Qualifications should have only been obtained through Full Time Regular Course** from a recognized University / Institute / Board. Qualifications obtained through distance/Part time mode will not be considered.

Candidates who have the induction level qualification of PhD OR Graduation OR Post-graduation from a Foreign University must submit a **Certificate of Equivalence** from the **Association of Indian Universities (AIU)**, certifying that their qualification is equivalent to P.hD OR Graduation OR Post-Graduation in the corresponding field of an Indian University.

Upper Age Limit:

- **Research Officers, Grade 'A':** Maximum 32 years as on 31.03.2019 for General/EWSs category candidates. Age relaxation for OBC(NCL)/SC/ST/PwBD/Ex-servicemen candidates will be applicable against reserved posts as per the Presidential Directives.
- **Chief Research Manager, Grade 'E':** Maximum 45 years as on 31.03.2019.

Physical Fitness:

Candidates desirous of seeking employment with Indian Oil need to be medically fit as per Indian Oil's pre-employment medical standards as amended from time to time. The guidelines are available in the following link:

http://www.iocl.com/PeopleCareers/Pre-employment_Guiding_Principles11th_mar_2011.pdf

Selection Methodology:

The candidates, found eligible in terms of the advertised criteria applying shall be evaluated in accordance with the specified Screening Methodology. The said screening methodology is available for reference in the online recruitment portal.

Emoluments:

Selected candidates will be placed in the pay scale mentioned below:

Current pay scale is given below:

S.No	Position	Salary Grade	Salary Scale (in Rs.)
1	Chief Research Manager	E	Rs. 100000 – 260000/-
2	Research Officer	A	Rs. 60000 – 180000/-

In addition, the selected candidates will receive Dearness Allowance (DA) and other allowances, according to the rules of the Corporation in force, as amended from time to time.

Other allowances /benefits include HRA/subsidized housing accommodation (depending upon place of posting), medical facilities, gratuity, contributory provident fund, employees pension scheme, group personal accident insurance scheme, leave encashment, leave travel concession (LTC)/ LFA, contributory superannuation benefit fund scheme, conveyance advance/ maintenance reimbursement, performance related pay (PRP) etc as per rules of the corporation.

Service Liability & Bond:

Selected candidates for the positions will be required to execute a bond (Rs. 3,00,000/- in respect of General candidates relaxed to Rs. 50,000/- in respect of SC/ST/OBC/EWS & PwBD candidates) to serve the Corporation for a minimum period of three years from the date of joining.

Concessions/Relaxations:

- a) **Reservation of posts** for SC/ST/OBC (Non-Creamy Layer)/EWSs and PwBD (degree of disability 40% or above) will be made as per Government of India directives.
- b) **Relaxation in Upper Age Limit** as under will be extended as per Presidential Directives:

Category	Relaxation in Upper Age Limit
OBC (Non Creamy Layer)	3 years
SC/ST	5 years
PwBD	10 years
Candidates domiciled in Jammu & Kashmir between 1.1.1980 & 31.12.1989	5 years
Ex-servicemen & Commissioned Officers (including ECOs/SSCOs) subject to rendering minimum 5 years' military service and fulfillment of other conditions prescribed by Government of India.	5 years

- c) **For getting the benefits of reservation under OBC category:**
- The name of caste and community of the candidate must appear in the '**Central list of Other Backward Classes**'
 - The candidates must not belong to **creamy layer**
 - The candidates need to furnish their **OBC certificate as per the format** prescribed by Government of India and it must **not be more than 6 months old**.
- d) Percentage of marks in the qualifying degree examination is relaxed to **55% for SC/ST/PwBD** category candidates
- e) Exemption from payment of application fee for SC/ST/PwBD candidates.
- f) For getting the benefits of reservation under EWSs category :
- Should not be covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs 8.00 lakhs (Rupees Eight lakhs only). Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.
Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - 5 acres of agricultural land and above ;
 - Residential flat of 1000 sq ft. and above;
 - Residential plot of 100 sq. yards and above in notified municipalities;
 - Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
 - The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
 - The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

4. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as proof of candidate's claim as belonging to EWS:
 - District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / Presidency Magistrate
 - Revenue Officer not below the rank of Tehsildar and
 - Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
5. The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in date cases where crucial is fixed otherwise.

Application Fee:

Candidates belonging to **General, OBC, EWS, Ex-servicemen categories** are required to deposit **Rs 300/-** as application fee. **SC/ST/PwBD** candidates will be exempted from payment of application fee. The fee is to be remitted **on-line through SBI E-Collect** using either **SBI Debit Card** or through **Net-Banking** or at the SBI Branch after selecting **"Pay at Branch option"**. **Fee, once paid, will not be refunded under any circumstances.**

SBI E-Collect payment mode of IndianOil R&D Centre is titled as **"RECRUITMENT RnD OFFICERS"**. **Candidates can make payment** by clicking on **"RECRUITMENT RnD OFFICERS"** link at **IndianOil SBI E-Collect site**. The **Bank Charges** as applicable have to be borne by the candidates.

HOW TO APPLY

- The prospective candidates are required to submit their applications **ONLINE** only. Manual applications will not be entertained.
- The ONLINE application will be available under **"What's New"** Section on www.iocl.com (home page of Corporate Website of Indian Oil) and also on **"Indian Oil for Careers"** link.
- Candidates must read the instructions carefully and thereafter fill-in the ONLINE application form giving accurate information. The candidates will be wholly/ exclusively responsible for the information/ details so filled/ provided by them in their ONLINE application form.
- The link will remain active from **22.04.2019, 12: 00 hrs to 21.05.2019, 15:00 hrs** only.
- The candidates should have the following relevant documents readily available with them before they commence the ONLINE application process. All these documents will be required to be uploaded at the time of filling-in the ONLINE application form.
 - Class X passing certificate (indicating date of Birth),
 - Disability certificate,
 - Caste/sub-caste certificate,
 - Graduation Degree & Marksheet,
 - Post Graduation Degree & Marksheet,
 - CGPA to percentage conversion certificate,
 - AIU equivalence certificate (when education is from abroad),
 - Details of thesis/dissertation work,
 - Successful defense of PhD / PhD Degree,
 - Synopsis of PhD,
 - Experience certificate (if applicable),
 - Scanned image of photograph and signature,
 - Details regarding the National Level Test(NET/JRF-NET/GATE as applicable to them); SPM fellowship certificate,
 - Publications in refereed journals along with Impact Factor of the Journal,
 - Publications in refereed journals without Impact Factor but with ISSN, chapters in books with ISBN, and Patents etc.

In support of their claims with regard to the National Level Test; Publications and Patents, while the full document(s) in original shall be verified in respect of shortlisted candidates during the interview stage, all candidates will be required to upload the evidence in respect of them as under:

- Certificate/Award Letter of having cleared the National Level Test (NET/JRF-NET/GATE-as the case may be).
- Copy of the letter awarding CSIR-Shyama Prasad Mukherjee (SPM) Fellowship if the candidate has been awarded.
- First page {clearly indicating the title and the names of author(s)} of every publication (paper/article) published in a refereed journal with impact factor.
- Copy of the letter/communication from concerned competent authority indicating that his/her paper/article has been accepted for publication in a refereed journal with impact factor along with first page {(clearly indicating the title and the names of author(s)} of the said article/paper.

- First page {(clearly indicating the title and the names of author(s)} of every publication (paper/article) published in a refereed journal without impact factor but with ISSN
 - Copy of the letter/communication from concerned competent authority indicating that his/her paper/article has been accepted for publication in a refereed journal without impact factor but with ISSN along with first page {(clearly indicating the title and the names of author(s)} of the said article/paper.
 - Copy of the letter granting patent {clearly indicating the innovation/technology and name(s) of the holder(s)}
 - Copy of the letter signifying filing of Full Patent Application {clearly indicating the innovation/technology and name(s) of the candidate(s)}
- Candidates are strongly advised to apply online well in time without waiting for the last date for submission of Online Application.
 - **Candidates are recommended to use latest version of Google Chrome for filling application ONLINE.**

Note: Candidates may once again note that in respect of the claims made by them, full document(s) in original will be verified in respect of shortlisted candidates at the time of Personal Interview.

The filling of online application contains following parts:

***Part I Registration
(Personal Details & Generation of Registration Number)***

- In Part I Registration, all the candidates will have to fill-in their personal information including address for communication, in the prescribed format provided in the ONLINE application system. Candidates must check the details carefully and make corrections, if any, before final submission. **Candidate found to have submitted false or incorrect information, will be liable to be rejected at any stage of the selection process.**
- **General, OBC, EWS & Ex-servicemen Candidates** are advised to complete the preliminary registration at least two/three (2/3) working days prior to the closing date of ONLINE application system so that they have sufficient time for completing the formalities related to payment of application fee and Part II Registration process.
- Candidates must give their **Email Id and Mobile No.** on which all the communication(s) will take place. Please check the Email Id and Mobile No. after entering it again for its correctness. In case of international mobile number, code should be prefixed with 00 followed by country code with no special characters in between.
- Candidates are advised to fill their name, date of birth, category (Gen/OBC (NCL)/SC/ST/EWS/PwBD), mobile number, Email ID in the ONLINE application form of IOCL very carefully, as they will not be allowed to change these informations subsequently and no request in this regard will be entertained.
- The candidates should refer to "Documents to Upload" file uploaded on our recruitment portal before they commence the ONLINE application process. These documents will be required at the time of filling-in the Part I and Part II registration of ONLINE application.
- Upon successful completion of the registration, a **unique registration number** will be generated which must be kept safely for logging into the system to complete the application process and also for future reference.

Note: Candidates have to login through –'Log In. For Registered User' section and must complete the remaining stages of the application process.

***Part II Registration
(Qualification, Journals, Books, Patents, Work Experience, Uploading of Photograph & Signature, Payment, Post Apply etc.)***

- Candidates have to give their qualification details (Graduation, Post Graduation & PhD), details of papers/ articles published/ accepted for publication in a refereed journal, chapters/ articles published in a book, patents filed/granted etc.
- Candidates are also advised to mention their work experience by entering the dates duly in "Experience From" and "Experience Till" column ending with the **most recent organization**. Space has been provided to accommodate experience for multiple organizations in the on-line application format.
- Internships viz. industrial training/ summer internship etc., undertaken as part of academic requirement will not be considered as valid experience. Only Post qualification experience i.e after date of successful defense of PhD will be considered.
- Candidates have to upload their signature and recent passport size photograph as per specifications given in the online application portal.
- Only the Candidates belonging to **General, OBC, EWS & Ex-servicemen categories** are required to deposit **Rs 300/- per post** as application fee.
- SC/ST/PwBD candidates are exempted from payment of application fee.
- **Candidates, if eligible, can apply maximum for two posts only with the same registration number. Any candidate submitting online applications under fictitious/ pseudo names/email ids/cell phone/ landline numbers leading to multiple applications will be rejected.**
- Candidates should take a print out of completed application and keep the same for future reference. Please note that they **are not** required to send this printout to any office of IndianOil.

Note: Candidate may apply for maximum two posts with the same registration number. It is up to the candidates to see which two posts they are eligible and want their candidature to be considered for and

accordingly the application fee has to be paid separately for each post. **No refund will be initiated for the post(s) where candidate is found to be not eligible.** Candidates are strictly advised to go through the detailed advertisement and check their eligibility for the post before they make the payment.

Payment Gateway under Part II Registration:

- Candidates may first refer "Guide to payment gateway" available on our recruitment portal to understand the procedure before making payment.
- The payment gateway can be accessed under 'Payment and Post Apply' Tab of Part II registration, by clicking on the link "**Click here to make Payment**".
- **The payment gateway can also be directly accessed through the following link:**
["https://www.onlinesbi.com/sbicollect/icollecthome.htm"](https://www.onlinesbi.com/sbicollect/icollecthome.htm)
- General, OBC, EWS & Ex-servicemen candidates will be required to deposit a non-refundable amount of **Rs 300/- per post** as application fee after selecting "**RECRUITMENT RnD OFFICERS**" under "Select Payment Category" from the drop down.
- The application fee is to be remitted ONLINE through SBI e-Collect using either **SBI Debit Card** or through **Net-Banking** or by selecting "**Pay at Branch option**". Candidates opting for "**Pay at Branch option**" should download the challan and submit the application fee at the branch.
- Candidates will be required to enter bank reference number, payment date and upload payment receipt (proof of payment) for payment verification and also advised to keep a printout of payment receipt safely for future reference.
- No other mode of payment would be accepted.

Note: Candidates are advised to ensure that they enter correct Registration Number while making payment on SBI E-Collect. In case of filling incorrect Registration Number, the candidature for the post is liable to be rejected in view of the payment mismatch.

Note: After completion of the stage 'Payment and Post Apply', candidate will receive a confirmatory email regarding successful submission of his/her application and completion/ receipt of application fee within 7 working days.

This email should be taken as proof of successful submission of application for any of the above mentioned post.

General Instructions:

- 1) Only Indian Nationals are eligible to apply. Candidates who are Indian Nationals but presently residing outside India must submit valid proof of their being an Indian Citizen – such as copy of valid Indian Passport.
- 2) Experience will be counted from the date of successful defense of their Ph.D dissertation / thesis. It is mandatory for candidates possessing Ph.D qualification to mention the date of successful defense of Ph.D in their application. In respect of the post in the research area of Industrial Biotechnology in Grade 'E', experience will be counted from the date of successful completion of their Induction level qualification i.e. PhD degree.
- 3) The age, qualification marks & experience (in case of Grade E, Industrial Biotechnology post) for the above post(s) shall be reckoned as on **31.03.2019**.
- 4) The percentage of marks should be calculated as per norms adopted by the respective University / Institute / Board.
- 5) Persons with Benchmarked Disability (PwBD) can apply against any post, subject to a maximum of two and meeting other eligibility criteria as per the advertisement.
- 6) Wherever CGPA/OGPA/DGPA or letter grade in a degree is awarded, its equivalent percentage of marks must be indicated in the application as per norm adopted by the University / Institute / Board. A copy of such formula issued by the University / Institute / Board is mandatory and must be uploaded ONLINE.
- 7) Candidates who have submitted their PhD thesis and are awaiting defense of PhD thesis as on **31.03.2019** will not be considered eligible.
- 8) Date of completion of PhD will be reckoned as Date of successful defense of PhD.
- 9) Candidates presently employed in Govt. Deptt / PSUs / Autonomous Bodies will be required to submit NOC from their current employer at the time of interview and a clear release order from the employer at the time of joining in the event of their selection.
- 10) Candidates must have an active Email id and mobile number, which must remain active till the completion of the recruitment process. All communications with the candidates will take place primarily through Email only and hence, they are advised to ensure that they fill-in the accurate/correct email id and mobile number while registering their ONLINE application. IndianOil will not be responsible for any loss/non-delivery of email/any other communication sent to the candidates due to invalid /wrong email id or mobile number.
- 11) Candidates will be informed about upload of call letter for Personal Interview through e-mail. However, candidates are advised to log on to www.iocl.com at regular intervals and check for updated status of the recruitment process.

- 12) Shortlisted candidates will be required to download & take a print out of call letter for Interview sent to their eMail ID and carry the same with them along with the original valid photo ID proof for verification at the time of Interview.
- 13) Candidates are advised to provide the desired details truthfully while filling-up their ONLINE application. Candidates submitting false/incorrect information or otherwise not found to be meeting the prescribed eligibility criteria shall be rejected at any stage of selection process.
- 14) The decision of the management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection etc. will be final and binding on all the candidates and Management will not entertain any enquiry or correspondence in this regard.
- 15) Candidates are hereby informed that any **Corrigendum/ Addendum** etc., if any, with regard to this advertisement will be made available on www.iocl.com only. Candidates are advised to refer to the above website periodically for updates.
- 16) Candidates belonging to OBC Category but falling in creamy layer are not entitled to benefits of OBC reservation. Such candidates may apply under "Unreserved" category provided they meet the age criteria applicable to unreserved candidates and indicate their category as "General". IndianOil being a Govt. of India, Public Sector Undertaking, only those communities that are mentioned in the common / Central list of OBC prepared by Central Govt. shall be treated as OBC for the purpose of reservation.
- 17) IndianOil reserves the right to cancel any/all vacancies at any stage of the selection process without assigning any reason thereof. The number of vacancies can increase or decrease, keeping in views the manpower & staffing requirements.
- 18) In case any certificate/testimonial has been issued in a language other than English/Hindi, the candidate must keep a translation copy of the same either in English or Hindi for verification during Personal Interview.
- 19) Outstation candidates called for interview will be reimbursed 2 tier AC Rail fare or Bus fare by the shortest route, provided the distance travelled is not less than 30 km on production of actual rail/Bus ticket from mailing address/place of present posting.
- 20) In case of candidates coming from overseas, reimbursement of fare will be limited to 2 tier AC Rail fare or Bus fare by the shortest route for inland travel from port of arrival.
- 21) The decision of the management in all matters relating to eligibility, acceptance or rejection of the application, mode of selection will be final and Management will not entertain any enquiry or correspondence in this regard.
- 22) Canvassing in any form shall lead to disqualification of the candidature.
- 23) The vacancies and reservation indicated above is tentative and may increase or decrease in the relevant categories at the absolute discretion of management and in compliance with Presidential Directives on reservation at the time of appointment.

Last Date for Online Receipt of Applications for all the positions: 21.05.2019 by 15:00 hrs

While applying for a post in response to this advertisement, candidates must ensure that they fulfill the eligibility criteria and other norms for the said post and must ensure that all particulars filled by them in the application format are correct and complete in all respects. Personal details (date of birth), educational qualification etc. of the short-listed candidates will be verified at the time of Personal Interview. The candidates not meeting the above mentioned criteria relating to age, educational qualification etc. will not be considered for further selection process. Any false/ miss-representation of information on the above mentioned parameters by any candidate will result in rejection of his/ her candidature at any stage of selection process. The decision of our official, responsible for verifying the documents will be considered final in this regard. If any of the above shortcomings are detected even after appointment, his / her services are liable to be terminated without any notice.

In case of any discrepancy, the English version Advertisement uploaded on www.iocl.com will be treated as Final.

It is to be noted that submission of online applications under fictitious/ pseudo names/ email ids /cell phone / landline numbers is strictly prohibited. Any candidate resorting to such practices will be liable for suitable action under the provisions of IT Act 2008.

Court of Jurisdiction for any dispute with reference to this recruitment advertisement will be at Faridabad, Haryana.

In case of any queries, the candidates can write to Indian Oil at iocreruitmentrnd@indianoil.in

Values at the core of our Business:

Care, Innovation, Passion, Trust

Annexure- I

Government of

(Name & Address of the Authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No.

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/ Smt./ Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family**' is below Rs. 8 lakh (Rupees Eight Lakh only) for the Financial Year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agriculture Land and above;
- II. Residential flat of 1000 sq. ft. and above ;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt/Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

**Recent
Passport Size
attested
photograph of
the applicant**

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.