



AIR INDIA LIMITED

Requires

1. Trainee Controllers
2. Data Entry Operators

(ON FIXED TERM CONTRACT BASIS)

Air India is looking for bright and energetic Indian Nationals for the following posts on Fixed Term Contract (FTC) basis: -

1. Trainee Controllers
2. Data Entry Operators

Eligibility Criteria as on 01.04.2019 and other requirement for the above posts are as under: -

Name of the post	No. of vacancies	Upper Age Limit (Common for both the posts)	Educational Qualification & MANADORY Experience Requirement
Trainee Controllers	25 posts (GEN-10, SC-06, ST-04, OBC-03 & EWS*-02)	General- 42 years SC/ST-47 years OBC-45 years (Ex-Servicemen will be given age relaxation as per rules)	B.E./B.Tech. from a recognized University/ Institution in any stream with MINIMUM 01 year experience in Pilot/Cabin Crew Rostering in a scheduled Airline OR 03 years Diploma in Engineering or Graduation from a recognized University/ Institution with MINIMUM 03 years experience in Pilot/Cabin Crew Rostering in a scheduled Airline
Data Entry Operators	54 posts (GEN-24, SC-08, ST-03, OBC-14 & EWS*-05)		Graduation from a recognized University/ Institution with MINIMUM 06 months experience as Data Entry Operator related to Crew Rostering, Movement Control in a scheduled Airline OR 10+2 from a recognized Board/ University/Institution with MINIMUM 01 year experience as Data Entry Operator related to Crew Rostering, Movement Control in a scheduled Airline

* Candidature of candidates belonging to EWS category and their engagement in the Company against the vacancies reserved for EWS, will be subject to outcome of litigation pending in various Courts of Law

Details with regard to Training Period, Stipend, Remuneration and other benefits for the said posts are as under: -

Name of the post	Training Period, Stipend & Remuneration
Trainee Controllers	Training Period - 01 year Stipend – Rs. 25,000/- p.m. After completion of training successfully, candidates will be appointed as Assistant Controller and FTC will be signed. During the period of FTC, candidates will be eligible for remuneration of approx. Rs.45,000/- p.m. (CTC) which includes Employer's Contribution towards Provident Fund and the same will be applicable after completion of one year of FTC as Assistant Controller.
Data Entry Operators	During the period of FTC, candidates will be eligible for remuneration of approx. Rs.21,000/- p.m. (CTC) which includes Employer's Contribution towards Provident Fund and the same will be applicable after completion of one year of FTC as Data Entry Operator.
Other Benefits (Both posts)	During the tenure of FTC, candidates will also be eligible for Annual Increments, leave, PF, Gratuity, Medical Benefits (Self Only) as per rules of the Company.

Contd./-

NOTE: Candidature of candidates currently working as Controller or Data Entry Operator on direct Contract with the subsidiary companies of Air India Limited, will not be considered.

POSTING:

On appointment, candidates will be positioned at Delhi/Mumbai. They may however, be transferred at any Station/Base on Air India Network based on operational requirements at the sole discretion of the Management.

TRAINING:

For the post of Trainee Controllers, selected candidates would be required to undergo requisite Company Training. In case, the progress of the candidate in training is not found satisfactory, his/her training will be terminated.

Duration of Fixed Term Contract:

Selected candidates will be engaged on a Fixed Term Contract for a period of 05 years or till the age of 65 years, whichever is earlier. The Fixed Term Contract is however, extendable depending upon the performance and Company's requirement.

BANK GUARANTEE (For Trainee Controllers ONLY):

Selected candidates for the post of Trainee Controllers will be required to submit a Bank Guarantee for an amount of Rs. 50,000/- (Rupees Fifty Thousand Only) from a Nationalized Bank for a period of 05 years at the time of joining training. In case, the candidate leaves the Company before completion of 05 years tenure of Fixed Term Contract, the said Bank Guarantee in whole will be invoked by the Company.

PROCESS FOR WALK-IN-SELECTION:

Interested candidates, who fulfil the above eligibility criteria as on **01.04.2019**, would be required to report for registration followed by personal interview on same/subsequent day/s, at the **following venue and dates between 1030 hrs. to 1230 hrs.:-**

Name of the Post	Day & Date	Venue
Trainee Controller	Tuesday, 30 th April 2019	CMS Department, Air India Limited, GSD Complex, Opps. New ATC Tower Building, Near IGIA Terminal-2, New Delhi-110037
Date Entry Operator	Thursday, 2 nd May 2019	

Candidates would be required to bring with them: -

- A duly filled in **Application Form** in the prescribed format which is available on Career Page of our Website: www.airindia.in
- A recent **passport size photograph** pasted in the space provided in the Application Format
- One set of **SELF ATTESTED** photocopies of supporting testimonials for date of birth, Educational Qualification, Technical Qualification (If any), Caste Certificate (For SC/ST/OBC Candidates only), EWS Certificate in the prescribed Format issued by the Competent Authority (For EWS Candidates only) and Experience (such as Appointment Letter, Photo Identity Card etc., Salary Slips, Experience Letter from previous employer etc. wherein the Job Description is clearly indicated) along with **ORIGINALS**

Contd./-

- iv) **A Demand Draft for an amount of Rs.1,000/- (Rupees One Thousand only) for the post of Trainee Controller and Rs.500/- (Rupees Five Hundred Only) in case of Data Entry Operator** in favour of **Air India Limited payable at Delhi** being the Application Fee (Application Fee not applicable in case of SC/ST Candidates). Please mention your Full Name & Mobile No. on the reverse of the Demand Draft'
- v) Candidates belonging to OBC Category should be in possession of Category Certificate in the prescribed Format meant for Central Government employment along with Non-Creamy Layer status. Please note that the validity of "Non-Creamy layer" Certificate should not be older than 6 months from the date of eligibility criteria.
- vi) Applicants serving in Government/Semi-Government/Public Sector Undertakings or Autonomous bodies, must walk-in with the Complete Application Format routed through proper channel or along with the "No Objection Certificate" from their present employer.

GENERAL:

- (i) Selected candidates would be required to undergo for Pre-Employment Medical Examination and the cost of the same will be borne by the candidates
- (ii) Candidates belonging to SC/ST categories will be entitled for reimbursement of second class return rail/bus fare, on production of railway receipt/ticket, as per rules. After verification of documents, if their eligibility is established and they appear for Personal Interview, reimbursement of fare will be made by cheque and sent to them by post. No other expenses, whatsoever will be reimbursed.
- (iii) Candidates must ensure that they fulfill the requisite eligibility criteria as on 01.04.2019 and the particulars furnished by them in the Application Format are correct in all respects. At any stage of the Selection Process, if the particulars provided by the candidates or the testimonials attached/provided, are found incorrect/false or it is found that the candidates do not possess the laid down qualification/stipulated eligibility criteria as on the date of reckoning eligibility, i.e. 01.04.2019, their candidature is liable to be rejected at any stage, without entering into any correspondence with them in the matter and if appointed, services will be terminated without giving any notice or reasons thereof.
- (iv) Management reserves the right for change in above schedule/condition, based on requirements.
- (v) Any canvassing by or on behalf of the candidate or bringing political or other outside influence with regard to their selection/appointment shall be considered as DISQUALIFICATION.
