



JAIPUR METRO

# JAIPUR METRO RAIL CORPORATION LIMITED

(A Government of Rajasthan Undertaking)

Khanij Bhawan, Tilak Marg, C-Scheme, Jaipur -302005

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Website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in); & <http://transport.rajasthan.gov.in/jmrc>;

No. F.1(H-195)/JMRC/DCA/HR/SS-XIII/2018/ 8996

Dated : 20.02.2019

20 FEB 2019

## VACANCY CIRCULAR

### INVITING APPLICATIONS FOR DEPUTATION

Jaipur Metro Rail Corporation Ltd. (JMRC), a Government of Rajasthan Undertaking registered under the Companies Act, 1956, is operating & expanding Metro Rail Transit System in Jaipur and its first line has been commissioned on 3<sup>rd</sup> June, 2015.

Through this circular, JMRC *seeks applications for deputation by special selection* from amongst the regular employees of Indian Railways and its subsidiary/sister concerns, Metro Rail Corporations or any Ministry, Department, Office, Undertaking, Board or Organisation of the Central Government or a State Government. The list of vacant posts to be filled, along with details of pay, qualification and experience for each post, is enclosed as **Annexure-I**. The posts indicated in **Annexure-I** are tentative which also include the posts likely to become vacant in near future. JMRC reserves the right to change/ cancel the vacancies for any of these posts at any stage depending upon developments in the meanwhile.

Selection for appointment to the posts shall be made from amongst the applicants who possess requisite qualification and experience for the post as on the Last Date for Receipt of Applications and hold lien on a regular post in the parent department/organization. The process of selection from amongst those who apply for deputation is called special selection and is described in JMRC Recruitment Rules, 2012, hosted on JMRC website, i.e., [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in), or <http://transport.rajasthan.gov.in/jmrc>.

The officers selected and appointed on deputation in JMRC through this process of special selection shall draw the same pay and the same grade pay/Level, which they may be drawing (in the substantive or officiating capacity) in the prescribed scale for the post held by them immediately before appointment in the Corporation. The next date of increment shall also remain unchanged. However, they shall be paid a special allowance at the rate of 15% of the basic pay during their tenure in JMRC. Other allowances, honoraria and reimbursements shall be admissible as provided in Chapter IX of the JMRC Recruitment Rules, 2012, subject to their terms of deputation.

**Clarification:** As per Finance Department, GoR order dated : 30<sup>th</sup> October, 2017, the rate of Special Allowance has been frozen. Till the revision in rate of Special Allowance payable to deputationists is decided by GoR in view of revision of Basic Pay after 7<sup>th</sup> pay commission implementation in Central Government / State Governments / after 3<sup>rd</sup> PRC in CPSUs; the Special Allowance shall be paid @ 15% of pre-revised Basic Pay (6<sup>th</sup> CPC basic pay (CDA Scale) or pre 3<sup>rd</sup> PRC Basic pay (IDA Scale) of the month before such pay revision).

The tenure of officers selected through this process shall be for three years and may be extended for further term not exceeding two years at a time but the total tenure shall not exceed seven years in general. However, JMRC reserves the right to repatriate any officer before the


sanctioned period of deputation as per its requirement in future. The tenure of some of the posts is only for 1 year being project related temporary post as pointed out in Annexure-I & the same will end on 31.03.2020 unless extended.

It is requested that this letter may be widely circulated among the organizations /staff under your jurisdiction; and applications (in the prescribed proforma enclosed as **Annexure – II**) of eligible officers /officials who are willing to work on deputation in Jaipur Metro for a period of 3 to 7 years **may be forwarded to the Managing Director, Jaipur Metro Rail Corporation Ltd., Khanij Bhawan, Tilak Marg, Jaipur – 302005, so as to reach JMRC on or before Friday, 29<sup>th</sup> March, 2019.** While doing so, the forwarding authorities may fill in Part-B of the application and enclose attested copies of applicant's annual confidential reports/ performance appraisal reports (or summary thereof) for the last five years.

Those candidates who have applied for the post of Executive Director (Rolling Stock) against vacancy circular No. F.1(156)/JMRC/DCA/HR/SS-XII/2018-19/1282 Dated : 25.05.2018 need not apply again. However, in case their application(s) are yet not forwarded by their parent organization, they may pursue it there to see that their forwarded application reaches JMRC, on or before the last date/ date of interview.

In cases where an applicant anticipates delay in forwarding of his/her application through proper channel, he/she is welcome to send an advance copy of Part-A of the application so as to reach JMRC on or before the **Last Date for Receipt of Applications, i.e., Friday, 29<sup>th</sup> March, 2019.** However, in such cases, it would be incumbent upon the applicant to ensure that his/her complete application (including Part-B thereof), duly certified and forwarded by the Cadre Controlling Authority, reaches JMRC on or before the date of interview. Those whose applications are not so forwarded or who do not produce clearance of the Cadre Controlling Authority may not be interviewed, and if interviewed, may not be considered for selection/ appointment.

Any corrigendum/ addendum/ clarification that may be issued in relation to this circular will be posted only on JMRC website. For any queries, JMRC can be contacted at [dgmhr@jaipurmetroail.in](mailto:dgmhr@jaipurmetroail.in).

  
(Subir Kumar, IAS)  
Managing Director

**Encl : As Above.**

To, **8997-9005**

1. Secretaries of all Ministries/ Departments of Government of India.
2. Chief Secretaries of all States/ Union Territories.
3. Member (Rolling Stock)/Member (Traffic)/ Member (Infrastructure)/ Member (Traction)/ Member (Staff), Railway Board, Ministry of Railways, New Delhi.
4. DG (S&T), Railway Board, Ministry of Railways, New Delhi.
5. General Managers/ CPOs of all Zonal Railways.
6. ACS/Principle Secretary/Secretary to all departments of GoR.
7. Managing Directors of all PSUs under Ministry of Railways.
8. Managing Directors of all Metro Rail Corporations.
9. All Departments/ Offices/ Undertakings/ Boards/ Organisations under Govt. of India or State Govt.

**Copy also to: 9006-09**

1. Registrar, Rajasthan Board of Revenue, Ajmer.
2. Commissioner, Settlement Department, Viman Bhawan, Gopalbari, Jaipur.
3. All Divisional Commissioners & District Collectors of Rajasthan.
4. Managing Director of all PSUs of Government of Rajasthan.

**Annexure-I**
**List of posts to be filled by deputation through Special Selection:**

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
1	<b>Executive Director (Rolling Stock)</b>  <b>GP as per 6th CPC:</b> 8700/-  <b>Level as per 7th CPC :</b> <b>GoI – L-13</b> <b>GoR –L-21</b>	An officer with a Degree in Engineering in Electrical/Mechanical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period of 5 years.	01
2	<b>Executive Director (Traction and E&amp;M)</b>  <b>GP as per 6th CPC:</b> 8700/-  <b>Level as per 7th CPC :</b> <b>GoI – L-13</b> <b>GoR –L-21</b>	An officer with a Degree in Engineering in Electrical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	01*
3	<b>Executive Director (S&amp;T)</b>  <b>GP as per 6th CPC:</b> 8700/-  <b>Level as per 7th CPC :</b> <b>GoI – L-13</b> <b>GoR –L-21</b>	An officer with a Degree in Engineering in Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period	01

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
		of 5 years.	
4	<b>Executive Director (Civil)</b>  <b>GP as per 6th CPC:</b> 8700/-  <b>Level as per 7th CPC :</b> <b>GoI – L-13</b> <b>GoR –L-21</b>	An officer with a Degree in Engineering in Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period of 5 years.	01
5	<b>General Manager (Rolling Stock)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI – L-12</b> <b>GoR– L-19</b>	An officer with a Degree in Engineering in Electrical/ Mechanical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	01
6	<b>General Manager (S&amp;T)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI – L-12</b> <b>GoR– L-19</b>	An officer with a Degree in Engineering in Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period of 5 years.	01
7	<b>General Manager (Finance)</b>	An officer of Rajasthan Accounts Service (RACS) <b>with</b>	01

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
	<b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	a total experience of 12 years in the Service, preferably with an experience of 2 years in a public sector undertaking/ statutory corporation <b>and</b> working in equivalent or immediate lower level in the Pay Matrix for a minimum period of 5 years.	
8	<b>Joint General Manager (Rolling Stock)</b>  <b>GP as per 6th CPC:</b> 6600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-11</b> <b>GoR- L-16</b>	An officer with a Degree in Engineering in Electrical/Mechanical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 9 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
9	<b>Joint General Manager (Administration)</b>  <b>GP as per 6th CPC:</b> 6600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-11</b> <b>GoR- L-16</b>	An officer of Rajasthan State Service or any Department /PSU /Board /Organisation of Government of India /State Governments <b>with</b> a total experience of 9 years in the Service, preferably with an experience of 2 years in a Public Sector Undertaking/ Statutory Corporation preferably in the field of general administration <b>and</b> working in equivalent and/ or immediate lower Level in the Pay Matrix.	01
10	<b>Private Secretary</b>  <b>GP as per 6th CPC:</b> 6000/-  <b>Level as per 7th CPC :</b> <b>GoR- L-15</b>	An employee in level in the Pay Matrix of Rs. 4800/- or above having a total experience of at least 18 years of working as Private Secretary (PS), Sr.PA, PA, Steno or equivalent level, in any Department/ PSU/ Board/ Organisation of Government of India / State Governments.	03
11	<b>Deputy General Manager (Traction/E&amp;M)</b>  <b>GP as per 6th CPC:</b> 5400/-  <b>Level as per 7th CPC :</b> <b>GoI - L-10</b> <b>GoR- L-14</b>	An officer having a Degree in Engineering in Electrical from a recognised University(or equivalent Engineering qualification) <b>with</b> a total experience of 7 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b>	01

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
		working in equivalent or immediate lower level in the Pay Matrix.	
12	<b>Deputy General Manager (Coordination &amp; Monitoring)</b>  <b>GP as per 6th CPC:</b> 5400/-  <b>Level as per 7th CPC :</b> <b>GoI – L-10</b> <b>GoR– L-14</b>	An officer having a Graduate Degree from a recognised University <b>with</b> a total experience of 7 years (out of which 2 years should be related to coordination with Planning Departments of State/ Central Govt.) in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower Level in the Pay Matrix.	01
13	<b>Manager (Operations)</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoI – L-08</b> <b>GoR– L-12</b>	An officer having Degree in Engineering in Electronics/ Electronics & Communication/ Electrical/ Mechanical/ Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 4 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
14	<b>Manager (Rolling Stock)</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoI – L-08</b> <b>GoR– L-12</b>	An officer having Degree in Engineering in Electrical/ Mechanical/ Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 4 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/ PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower Level in the Pay Matrix.	01
15	<b>Manager (Civil)</b>  <b>GP as per 6th CPC:</b> 4800/-	An officer having Degree in Engineering in Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 4 years in Indian Railways or	02*

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
	<b>Level as per 7th CPC :</b> <b>GoI – L-08</b> <b>GoR– L-12</b>	its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower Level in the Pay Matrix.	
16	<b>Manager (S&amp;T)</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoI – L-08</b> <b>GoR– L-12</b>	An officer having Degree in Engineering in Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 4 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
17	<b>Manager (Traction/E&amp;M)</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoI – L-08</b> <b>GoR– L-12</b>	An officer having Degree in Engineering in Electrical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 4 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
18	<b>Tehsildar</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoR– L-12</b>	An officer of Rajasthan Tehsildar Service (RTS) working in Government of Rajasthan and having an experience of at least 5 years.	01
19	<b>Senior Executive Officer (Accounts)</b>  <b>GP as per 6th CPC:</b> 4800/-  <b>Level as per 7th CPC :</b> <b>GoR– L-12</b>	An Assistant Accounts Officer working in any Department/ Board/ PSU/ Organisation of Government of Rajasthan <b>with</b> an experience of at least 2 years in a PSU/ statutory Corporation.	01*

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
20	<b>Station Superintendent</b>  <b>GP as per 6th CPC:</b> 4200/-  <b>Level as per 7th CPC :</b> <b>GoI - L-06</b> <b>GoR- L-11</b>	An officer of Indian Railways or its subsidiary/sister concerns or Metro Rail Corporations of Government of India/ State Governments  <b>with</b> 2 years experience of working as Station In-charge/ Station Controller/Train Operator in a Metro Rail Corporation or as Station Master/ Assistant Station Master in the Indian Railways or its subsidiary/ sister concerns.	02
21	<b>Executive Officer (Accounts)</b>  <b>GP as per 6th CPC:</b> 4200/-  <b>Level as per 7th CPC :</b> <b>GoR-L-11</b>	An Accountant/ Jr. Accountant working in any Department/ Board/ PSU/ Organisation of Government of Rajasthan  <b>with</b> an experience of at least 2 years in a PSU/ statutory Corporation  <b>and</b> having hands-on knowledge of computer.	01*
22	<b>Junior Engineer (Civil)</b>  <b>GP as per 6th CPC:</b> 3600/-  <b>Level as per 7th CPC :</b> <b>GoR-L-10</b>	A Junior Engineer or equivalent in civil discipline working in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Government with 1 year experience after confirmation  <b>and</b> working in equivalent level in the Pay scale.	01*
23	<b>Junior Engineer (Electrical)</b>  <b>GP as per 6th CPC:</b> 3600/-  <b>Level as per 7th CPC :</b> <b>GoR-L-10</b>	A Junior Engineer or equivalent in electrical discipline working in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Government with 1 year experience after confirmation.  <b>and</b> working in equivalent level in the Pay scale.	01*
24	<b>Junior Engineer (Electronics)</b>  GP as per 6th CPC: 3600/-  <b>Level as per 7th CPC :</b> <b>GoR-L-10</b>	A Junior Engineer or equivalent in electronics & communication discipline working in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Government with 1 year experience after confirmation.  <b>and</b> working in equivalent level in the Pay scale.	01*



S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience	Number of Posts
25	<b>Junior Accountant</b>  GP as per 6th CPC: 3600/-  <b>Level as per 7th CPC :            GoR-L-10</b>	A Jr. Accountant or equivalent working in any Department/ Board/ PSU/ Organisation of Government of Rajasthan with 1 year experience after confirmation.  <b>and</b> working in the equivalent level of Pay scale.	01*
26	<b>Patwari/ Ameen</b>  <b>GP as per 6th CPC:</b> 2400/-  <b>Level as per 7th CPC :            GoR- L-05</b>	An employee working as Patwari/ Ameen in Government of Rajasthan.	03
		<b>Total</b>	<b>32</b>

\* One vacancy of each post is temporary post & the deputation on such temporary post will be for a period upto 31.03.2020 only, unless extended.

**Annexure-II**

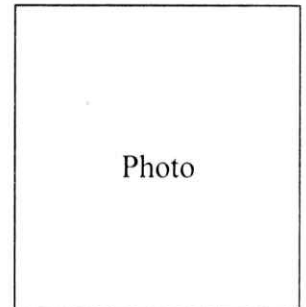
**PROFORMA OF APPLICATION FOR DEPUTATION**

**PART – A (To be filled by the applicant)**

**1. POST APPLIED FOR** \_\_\_\_\_  
(Please fill separate applications, if you wish to apply for more than one of the posts)

**2. PERSONAL DETAILS**

- a. Full Name
- b. Father's/Husband's name
- c. Date of Birth
- d. Place of present posting
- e. Permanent Address
- f. Postal Address
- g. Mobile number (s) for Contact/ SMSs
- h. Email ID (this email ID will be used for all correspondence in relation to this Application)



### 3. DETAILS OF CURRENT POSTING

#### a. Parent Department/ Organisation

i.	Name of Parent department/ organisation/ service with Unit/ Zone & place of posting	
ii.	Date of 1 <sup>st</sup> joining in regular service of the Govt. department/ organization (only if worked in more than one Govt. department/ PSU / organization)	
iii.	Date of joining in regular service of the present parent department/ organisation	
iv.	Date of superannuation from the parent department/ organization	
v.	Whether the employment in parent organization is a regular employment	

#### b. Details of Service

i.	Name of Present department/ organisation	
ii.	Present Post/ Designation	
iii.	Type of Pay Scale (Tick as applicable)	CDA (6 <sup>th</sup> CPC) / CDA (7 <sup>th</sup> CPC) / IDA (after 3 <sup>rd</sup> PRC) / IDA (Before 3 <sup>rd</sup> PRC)
iv.	Equivalent Grade Pay (as per 6 CPC)	
v.	Level in Pay Matrix as per 7 <sup>th</sup> CPC (GoI or GoR)/ Scale as per IDA (E1, E2...etc.); as applicable	
vi.	Date of Entry into Present Grade Pay/Pay scale/ Pay Level	
vii.	Immediate lower Grade Pay / Pay Level that you were getting before the grant of present Grade Pay / Pay Level	
viii.	Date of Entry into immediate lower Grade Pay/Pay scale/ Pay Level	

ix.	Details of Punishments/ Enquiries/ Police Cases/ Convictions/ Debarments, if any	
x.	Details of Awards/ Honours/ Citations, if any	
xi.	List of documents, if any, that the applicant chooses to enclose in support of his/her candidature	

**4. ACADEMIC/ PROFESSIONAL QUALIFICATIONS**

Degree/ Diploma/ Certificate	Name of Board/ Institution/ University	Year of Passing	Subject(s)/ Discipline/ Branch

**5. EXPERIENCE DETAILS**

**a. Details of Postings held (attach separate sheet, if required)**

Period		Name of department/ organization	Post held	Whether on cadre post or on deputation	Work profile
From	To				

**b. Experience in terms of Years and Months**

Total Experience of working in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/ PSU/ Board/ Organisation of Government of India/ State Governments	
Of the total experience, Experience in PSU / Statutory Organisations	
Of the total experience, Experience in Metro Rail Projects	
Of the total experience, any experience specifically relevant to the Post applied for Type of Experience	
Period of experience in Years, Months and Days	

**I hereby submit my Application for deputation in JMRC against the Special Selection Post of \_\_\_\_\_.**

**I declare that:**

- I have carefully gone through the Vacancy Circular & JMRC Recruitment Rules, 2012 as amended upto date (available on JMRC website) and I am aware that my tenure in JMRC will be governed by these Rules, except where otherwise provided in the terms and conditions of deputation mutually agreed upon between my parent department/ organisation and JMRC.
- I am aware that my Application will be considered only if it is duly certified and forwarded by my Cadre Controlling Authority and reaches JMRC on or before the prescribed date.
- I am well aware that on being forwarded, my Application will be assessed by the Selection Committee as per the Rules of JMRC.
- To the best of my knowledge, the information submitted by me is correct and I am qualified to hold a post in JMRC.

**Date****Name and Signature of the Applicant**

**PART - B****(To be filled by the Cadre Controlling Authority/ Parent Department/ Organisation)**

The application of the following officer is being forwarded to JMRC for considering his/ her deputation in JMRC:

- 1) Full Name of the Applicant :
- 2) Cadre/ Post in the parent department :
- 3) Date of Birth :
- 4) Date of Superannuation :
- 5) Has the officer been given any punishment in the last five years? If yes, please write a short description below
- 6) Is there any disciplinary proceeding pending against the officer (only the cases where charge- sheets have been served)? If yes, please write a short description below
- 7) Whether original or attested copies of Annual Confidential Reports/ Annual Performance Appraisal Reports of last five years are enclosed?
- 8) Whether the employee is a regular employee of parent department/organisation?

It is certified that the particulars given above are correct and that in the event of the officer being selected for deputation in JMRC, his/her services shall be placed at the disposal of JMRC for the period of deputation which shall ordinarily not exceed three years.

**Date****Name, Designation & Signature of  
authorised officer of the Parent  
Department/ Organisation**